

VOORHEES TOWNSHIP BOARD OF EDUCATION  
329 ROUTE 73, VOORHEES, NJ 08043

The Board Meeting of the Voorhees Township Board of Education was held on Wednesday, October 30, 2019 at 7:30 PM at the Middle School, Dawn Wallace, President, presiding.

*The Voorhees Township Board of Education uses a Rolling Agenda concept. Items that are listed for a vote on the public board agenda are sent to the Board of Education members weekly as information items. Each member has the ability to request topic to be discussed in Committee meetings as needed.*

I. PUBLIC NOTICE

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

1. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on July 11, 2019.
2. Publishing written notice in the Courier Post on July 11, 2019.
3. Filing written notice with the Clerk of Voorhees Township on July 11, 2019.

II. SALUTE TO THE FLAG

III. ROLL CALL

Present

Absent

- Barbara Dunleavy
- Dana Galiano
- Dr. Marissa Levy (by phone)
- Richard Nelson
- John Schmus
- Rachel van Aken
- Monica Watson
- Bruce Karpf, Vice-President
- Dawn Wallace, President
- Dr. David Gentile, Superintendent
- Helen G. Haley, Business Administrator/Board Secretary
- Howard Mendelson, Attorney

SERVICE AWARD

IV. MINUTES

1. Motion by Mr. Karpf, seconded by Mrs. Van Aken, to approve:
  - a. the minutes of the meeting of September 25, 2019
  - b. the minutes of the meeting of October 10, 2019.

Motion carried: September 25, 2019 - 7 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, ABSTAINED; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. van Aken, AYE; Mrs. Watson, ABSTAINED; Mr. Karpf, AYE; Mrs. Wallace, AYE. October 10, 2019 - 7 ayes: Mrs. Dunleavy, ABSTAINED; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, ABSTAINED; Mr. Schmus, AYE; Mrs. van Aken, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

V. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A".
2. (HIB) Harassment, Intimidation and Bullying
3. Enrollment as of October 15, 2019

VI. COMMUNICATIONS

1. To the Voorhees Board of Education from Todd Saler, Bowman and Associates, dated September 20, 2019; Audit Communications to Governance letter.

VII. BOARD SECRETARY REPORT

1. Board of Education Election – November 5, 2019
2. 2020-2021 Budget Calendar

VIII. SUPERINTENDENT REPORT

1. STEAM Tank Challenge at NJSBA
2. VOYA Unsung Heroes Grant Award

3. Presentation – Down Syndrome Awareness: Don't Dis My Ability!" – Mrs. Calabria
4. Annual Report on Student Safety Data System – September 1, 2018 through June 30, 2019 – Mrs. Donnelly
  - a. Public Hearing on 2018-2019 Annual Report on Student Safety Data System

No Public Comment

5. Presentation: Feasibility Study – Dr. Gentile

IX. COMMITTEE REPORT

Policy Committee – Mrs. Dunleavy reported that the Policy Committee met and recommends policy items on the agenda be approved.

X. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

- |                       |   |
|-----------------------|---|
| Valeria Galarza       | Asked if full day kindergarten is approved, will it start in fall of 2020. Asked how the District forecasts for future enrollment. Dr. Gentile responded.   |
| Michelle Nocito       | Asked if the District is planning to use Capital Reserve to fund full day kindergarten and what is the Capital Reserve balance. Mrs. Haley responded. Mrs. Nocito stated that she is in favor of full day kindergarten. |
| Craig Petite de Mange | Stated that he is in support of full day kindergarten.  |
| Anthony Klock         | Commended the staff at Kresson School for taking part in the ALS Walk in support of a co-worker.  |
| Mayur Chheda          | Asked if the District had data on how many families are sending children to private full day kindergarten. Dr. Gentile responded.   |

Mital Chheda

He knows of families who chose not to purchase a home in Voorhees because there is no full day kindergarten. He is happy the District is exploring the possibility of full day kindergarten.

XI. BOARD COMMENTS

XII. TRANSPORTATION

XIII. POLICY

Motion by Mrs. Dunleavy, seconded by Mr. Kaprf, to approve:

1. the second reading and adoption of the following Policies:
  - a. 3159 Teaching Staff Members/School District Reporting Responsibilities
  - b. 3218 Use, Possession or Distribution of Substances
  - c. 4218 Use, Possession or Distribution of Substances
  - d. 4219 Commercial Driver's License Controlled Substances and Alcohol Use Testing
  - e. 5517 School District Issued Student Identification Cards
  - f. 6112 Reimbursement of Federal and Other Grant Expenditures
  - g. 7440 School District Security
  - h. 9210 Parent Organizations
  - i. 9400 Media Relations
2. the first reading of the following Policies:
  - a. 3431 Family Leave
  - b. 4431 Family Leave

## c. 8550 Outstanding Food Service Charges

Motion carried, 9 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. van Aken, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

XIV. EXECUTIVE SESSION

1. Motion by Mr. Kaprf, seconded by Mrs. Dunleavy, to approve adjourning to Executive Session at 8:36 p.m.

BE IT RESOLVED That pursuant to Section 8 of the Open Public Meeting Act the public shall be excluded from that portion of the meeting involving discussion of personnel.

FURTHER RESOLVED That the discussion of such matter in Executive Session can be disclosed to the public at such time as the Board takes formal action.

Motion carried, 9 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. van Aken, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

Returned from Executive Session at 9:06 p.m.

XV. PERSONNEL

Motion by Mr. Nelson, seconded by Mr. Karpf, to approve:

The Superintendent recommends the following for your approval:

1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
2. ratifying the employment of Matthew Miller, substitute custodian, for the period from September 25, 2019 through June 30, 2020 at hourly rate \$11.00.
3. ratifying revising the employment of Matthew Miller from substitute custodian to custodian, for the period from October 16, 2019 through June 30, 2020 at a salary of Step 3, \$24,024, prorated.

4. ratifying the employment of Laurie Piscitelli, cafeteria helper, for the period from October 16, 2019 through June 30, 2020 at a salary of Step 2, \$9,000, prorated.
  5. ratifying the employment of Joyce Wallace, instructional associate, for the period from October 7, 2019 through June 30, 2020 at a salary of Step 1, NC, \$10,548 (\$16,989, prorated 4.5 hours/day, 5 days/week), prorated.
  6. ratifying the employment of Jacqueline Seeton, instructional associate, for the period from October 14, 2019 through June 30, 2020 at a salary of Step 1, NC, \$10,548 (\$16,989, prorated 4.5 hours/day, 5 days/week), prorated.
  7. ratifying revising the salary of Amanda Dariano, teacher, for the period from September 1, 2019 through June 30, 2020 from Step 9, MA, \$61,962.00 to Step 9, MA+15, \$63,121.00. (Movement on Guide)
  8. ratifying Rachel Lewis as lunchroom supervisor at Voorhees Middle School for the period from October 16, 2019 through June 30, 2020 with a stipend of \$1,326.85.
  9. ratifying Rosemary DiBella as an After School Supervisor for the 2019 – 2020 school with a stipend of \$88 per session.
  10. Amy Ronczka-Casmay for homebound instruction during the 2019 – 2020 school year.
  11. ratifying the resignation of Julia Zielinski as lunchroom supervisor effective October 1, 2019.
  12. ratifying Lisa DeAugustine, teacher, for three and one half hours (3.5) of employment on October 14, 2019 at her previously approve hourly rate.
  13. the Food Services Salary Guide for the period from January 1, 2010 through December 31, 2020 as shown on Attachment “B”.
  14. ratifying the employment of personnel for providing special education and/or related services for the 2019-2020 school year as shown on Attachment “C”. (Names of students on file with Board Secretary)
  15. the employment of personnel for providing special education and/or related services for the 2019-2020 school year as shown on Attachment “D”. (Names of students on file with Board Secretary)
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16. ratifying the employment of CER personnel for the 2019-2020 school year as shown on Attachment "E".
17. an unpaid leave for Marlene Smolark, cafeteria helper, for the period from May 4, 2020 through May 8, 2020.
18. ratifying an unpaid childrearing leave for D.P., teacher, for the period from September 25, 2019 through October 1, 2019, during which time the family leave act shall be honored.
19. ratifying revising the paid medical leave for F.P., teacher, from September 12, 2019 through October 21, 2019 to September 12, 2019 through October 19, 2019, then commencing October 20, 2019, an unpaid child rearing leave is approved through December 17, 2019, during which time the family leave act shall be honored.
20. ratifying revising the paid medical leave for K.L., teacher, from September 16, 2019 through October 29, 2019 to September 16, 2019 through November 3, 2019, then commencing November 4, 2019, an unpaid child rearing leave is approved through December 15, 2019, during which time the family leave act shall be honored.
21. a paid medical leave for L.J., teacher, for the period from January 2, 2020 through February 17, 2020, then commencing February 18, 2020 an unpaid child rearing leave is approved through May 31, 2020, during which time the family leave act shall be honored.
22. a paid medical leave for C.W., teacher, for the period from February 15, 2020 through March 27, 2020, then commencing March 28, 2020 an unpaid child rearing leave is approved through June 30, 2020, during which time the family leave act shall be honored.
23. a paid medical leave for R.D., teacher, for the period from March 2, 2020 through April 11, 2020, then commencing April 12, 2020 an unpaid child rearing leave is approved through June 2, 2020 during which time the family leave act shall be honored.
24. a paid medical leave for B.R., teacher, for the period from January 2, 2020 through March 1, 2020, then commencing March 2, 2020 an unpaid child rearing leave is approved through June 30, 2020 during which time the family leave act shall be honored.
25. a paid medical leave for K.G., teacher, for the period from January 2, 2020 through February 14, 2020, then commencing February 15, 2020 an unpaid child rearing leave is approved through May 8, 2020 during

which time the family leave act shall be honored.

26. an unpaid family leave for M.M., teacher, effective for the period from October 31, 2019 through November 1, 2019, during which time the family leave act shall be honored.
27. an unpaid family medical leave for S.A., teacher, effective for the period from October 17, 2019 p.m. through October 18, 2019, during which time the family leave act shall be honored.
28. ratifying an intermittent unpaid family medical leave for D.W., teacher, beginning October 25, 2019, during which time the family leave act shall be honored.
29. ratifying the resignation of Ardis Jensen, instructional associate, effective October 11, 2019.
30. the retirement of Joan Manzo, school secretary, effective December 31, 2019.
31. the retirement of Patricia Kramer, instructional associate, effective September 30, 2020.
32. a separation agreement with employee #3094 and authorizing the President to sign the agreement; and, Second, approve the resignation of employee #3094 effective February 15, 2020.
33. ratifying the employment of Alison Horner, teacher, for the period from October 30, 2019 through June 30, 2020 at a salary of Step 1, BA, \$51,317, prorated.

Motion carried, 9 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. van Aken, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

XVI. DEFERRED ACTION

XVII. NEW BUSINESS

Motion by Mrs. van Aken, seconded by Mr. Schmus, to approve:

1. We Rock the Spectrum as an approved location for CBI field trip sites.
2. the following field trips:



- a. Kresson School, third and fourth grade self contained class, November 15, 2019, Destination – Cedar Run Wildlife Refuge, Medford, NJ.
- b. Middle School, functional life skill class, November 21, 2019, Destination – The Big Event, Cherry Hill, NJ.
- c. ET Hamilton School, self contained class, November 22, 2019, Destination – Cedar Run Wildlife Refuge, Medford, NJ.
- d. Kresson, first and second grade self contained class, November 22, 2019, Destination – Cedar Run Wildlife Refuge, Medford, NJ.
- e. Middle School, eight grade students, December 11, 2019, Destination – Camden County Technical Schools, Sicklerville, NJ.
- f. Middle School, functional life skills class, December 12, 2019, Destination – Voorhees Town Center and Friendly's, Voorhees, NJ.
- g. Middle School, functional life skill class, December 16, 2019, Destination – The Crowne Plaza, Cherry Hill, NJ.
- h. Kresson School, self contained classes, December 17, 2019, Destination – Target, Voorhees, NJ.
- i. Signal Hill School, self contained preschool, March 6, 2020, Destination – We Rock the Spectrum, Mt. Laurel, NJ.
- j. ET Hamilton School, second grade, March 27, 2020, Destination – Academy of Natural Sciences, Philadelphia, PA.
- k. ET Hamilton School, first grade, March 30, 2020, Destination – Adventure Aquarium, Camden, NJ.
- l. Kresson School, kindergarten, May 6, 2020, Destination – Storybook Land, Egg Harbor Township, NJ.
- m. ET Hamilton School, kindergarten, May 14, 2020, Destination – Storybook Land, Egg Harbor Township, NJ.
- n. Signal Hill School, preschool, May 26, 2020, Destination – Garden State Discovery Museum, Cherry Hill, NJ.

- o. Kresson School, fourth grade, May 28, 2020, Destination – Academy of Natural Sciences, Philadelphia, PA.
  - p. ET Hamilton, third grade, May 29, 2020, Destination – Philadelphia Zoo, Philadelphia, PA.
  - q. Kresson School, fifth grade, June 1, 2020, Destination – National Constitution Center, Philadelphia, PA.
  - r. ET Hamilton School, fifth grade, June 1, 2020, Destination – National Constitution Center, Philadelphia, PA.
  - s. Kresson School, self contained class, June 5, 2020, Destination – Johnson’s Corner Farm, Medford, NJ.
3. and ratify travel and related expenses for district employees as shown on Attachment “F”.
  4. ratifying a tuition contract for the period from September 1, 2019 through October 15, 2019 school year between the Voorhees Township Board of Education (receiving) and the Riverside Township Board of Education (sending) for one (1) student; Grade 8, regular education, placed by DCF, in the amount of \$14,049, prorated. (Name of student on file with Board Secretary)
  5. ratifying a special education tuition contract for the 2019-2020 school year between the Voorhees Township Board of Education (receiving) and the Clementon Board of Education (sending) for one (1) first grade autistic student in the amount of \$19,299. (Name of student on file with Board Secretary)
  6. the submission of the 2019-2020 IDEA grant application and acceptance of funds in the amounts shown and on Attachment “G”:
    - a. Basic \$682,886
    - b. Preschool \$32,710
  7. the following resolution:

BE IT RESOLVED by the Voorhees Township Board of Education to approve a budget amendment for the FY 2019-2020 IDEA application to incorporate non-public and public carryover funds in the amount of \$29,827 for Basic and \$1,285 for Preschool from the FY 2018-2019 IDEA Grant.

8. the following Non-Public Aid for the 2019-2020 school year as shown on Attachment "H":
  - a. Textbook Aid \$7,431
  - b. Technology Aid \$5,076
  - c. Security \$21,600
  - d. Nursing \$13,968
  - e. Chapter 192/193 \$121,090
9. the resolution to authorize the submission of the Comprehensive Maintenance Plan to the New Jersey Department of Education (to include the M-1) as shown on Attachment "I".
10. ratifying an agreement with the Southern New Jersey Perinatal Cooperative for providing non-public nursing services for the 2019-2020 school year as shown on Attachment "J".
11. the 2019-2020 Nursing Services Plan as shown on Attachment "K".
12. the Winter Sports Schedule for Voorhees Middle School as shown in Attachment "L".
13. ratifying out of district tuition and contracted services for special education for the 2019-2020 school year as shown on Attachment "M". (Names of students on file with Board Secretary)
14. Candy Valenti, Rowan University for Clinical Practice observation during the Fall 2019 semester at ET Hamilton School and during the Spring 2020 semester at Voorhees Middle School.
15. Danielle Pulia, The College of New Jersey, for student teaching at Kresson School during the Spring 2020 semester.

Motion carried, 9 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. van Aken, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

XVIII. MEETING DATES

November 25, 2019

7:30 PM

Board Meeting

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Kresson School

XIX. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XX. BOARD COMMENTS

XXI. FINANCE

Motion by Mr. Schmus, seconded by Mrs. Dunleavy, to approve:

1. the Bill Lists as shown on Attachment "N".
2. the following financial reports, in accordance with N.J.S.A. 18A:17-36 and N.J.S.A. 18A:17-9, for month ending September 30, 2019 as shown on Attachment "O".
  - a. Cash Report
  - b. Board Secretary's Report
3. the transfer list as shown on Attachment "P".
4. the Board Secretary Certification resolution as follows:

BE IT RESOLVED That the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending September 30, 2019 as follows:

Increased      \$0.00

Decreased      \$0.00

5. the Board of Education Certification resolution as follows:

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-16.10(c), the Voorhees Township Board of Education certifies that as of September 30, 2019 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Helen G. Haley, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of September.

NONE

7. the transfer of funds in the amount of \$43,447.31 from Capital Reserve in 2019-2020 for the purchase of new flooring at the Voorhees Middle School (12-000-400-450-09).
8. a contract with Radey and Associates to perform a study exploring the feasibility on constructing additional educational space to accommodate full day kindergarten and a full day preschool program as shown on Attachment "Q". (Study cost not to exceed \$25,000)
9. posting a Request for Proposal for the following professional services on the District website:
- a. Auditor
  - b. Solicitor
  - c. Architect of Record

Motion carried, 9 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. van Aken, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

July 2019 - June 2020

**FIRE DRILL AND SCHOOL SAFETY DRILL SCHEDULE:**

<u>MONTH</u>	<u>SCHOOL</u>	<u>FIRE DRILL</u>	<u>SAFETY DRILL</u>	<u>TYPE OF DRILL</u>
July	Hamilton	N/A	N/A	
	Kresson	7/9/2019	7/11/2019	Lockout
	Osage	N/A	N/A	
	Signal Hill	7/9/2019	7/24/2019	Lockdown
	Middle	7/17/2019	7/31/2019	Evacuation (Non-fire)
August	Hamilton	N/A	N/A	
	Kresson	8/6/2019	8/5/2019	Room Clear
	Osage	N/A	N/A	
	Signal Hill	8/6/2019	8/7/2019	Lockout
	Middle	8/15/2019	8/26/2019	Lockout
September	Hamilton	9/12/2019	9/16/2019	Evacuation (Non-fire)
	Kresson	9/12/2019	9/1/2019	Evacuation (Non-fire)
	Osage	9/12/2019	9/17/2019	Evacuation (Non-fire)
	Signal Hill	9/12/2019	9/16/2019	Evacuation (Non-fire)
	Middle	9/25/2019	9/20/2019	Bomb Threat
October	Hamilton	10/10/2019	10/4/2019	Lockdown
	Kresson	10/21/2019	10/23/2019	Lockdown
	Osage	10/18/2019	10/23/2019	Lockdown
	Signal Hill	10/15/2019	10/7/2019	Bomb Threat
	Middle	10/10/2019	10/22/2019	Evacuation (Non-fire)
November	Hamilton			
	Kresson			
	Osage			
	Signal Hill			
	Middle			
December	Hamilton			
	Kresson			
	Osage			
	Signal Hill			
	Middle			
January	Hamilton			
	Kresson			
	Osage			
	Signal Hill			
	Middle			

Cafe Helper and Cook - 900 hours  
 Manager - 990 hours

VOORHEES TOWNSHIP PUBLIC SCHOOLS  
 FOOD SERVICES STAFF  
 SALARY GUIDE  
 January 1, 2020 - December 31, 2020

	Cafeteria Helper***		Cook***		Manager* **	
	5 hours		5 hours		5.5 hours	
	Hourly	Annual	Hourly	Annual	Hourly	Annual
Step 1			\$11.50	\$10,350	\$14.50	\$14,355
Step 2	\$11.00	\$9,900	\$12.00	\$10,800	\$15.60	\$15,444
Step 3	\$11.50	\$10,350	\$12.50	\$11,250	\$16.70	\$16,533
Step 4	\$11.75	\$10,575	\$13.00	\$11,700	\$17.80	\$17,622

- \* The Osage School manager will receive a differential of \$1,000 per year added to base salary.
- \*\* The Middle School manager will receive a differential of \$2,000 per year added to base salary.
- \*\*\* Staff working breakfast will receive a differential of \$500 per year added to base salary.

Work Schedules

Cooks/Helpers 8:30 am - 1:30 pm  
 Managers 8:00 am - 1:30 pm

1. After Step 4, annual increase will be 2%.
2. All food service staff will be eligible for a \$250 cashier's check for yearly perfect attendance.
3. The Superintendent will implement a di minimus fringe benefit of a \$25 gift certificate for perfect monthly attendance.
4. Eligible for shoe reimbursement after 90 days.
5. Eligible to enroll in pension and life insurance plans.
6. 12 sick days per year (must have a doctors note after second consecutive sick day).
7. Eligible to sell back accumulated sick days after 10 years of employment and at retirement.
8. Cafeteria staff are not eligilbe for Distirct health benefits.
9. New substitutes will be hired at the Step 2 rate.
10. Food services staff work a 180 day year.

October 30, 2019

### Extra Pay Submission Form

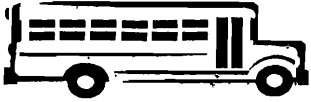
<b>Name of Program</b>		Special Education Related Services							
<b>Administrator</b>		Dr. Elaine Hill							
<b>Location</b>		District - Wide							
<b>Period</b>		Start: 9/25/19				End: 10/30/19			
Emp #	Last Name	First Name	Position	Work Completed	Amount	Units	Units Worked	Total	Funding Account Number
1687	Steinbeck	Stephanie	Teacher	Reading Related Services	\$53	1 hour/week/1 week	1	\$53.00	11-000-219-104-00-000-O
3058	Stewart	Erin	Instructional Aide	Crisis Prevention Intervention Training	\$28	1.2 hours	1.2	\$33.60	11-000-219-104-00-000-O
3130	Vogel	Denise	Instructional Aide	Crisis Prevention Intervention Training	\$28	1	1	\$28.00	11-000-219-104-00-000-O
Payment of wages is contingent upon actual time worked					Total		3	\$ 114.60	
Ratification of time worked.									



October 30, 2019

**Extra Pay Submission Form**

<b>Name of Program</b>		Special Education Related Services							
<b>Administrator</b>		Dr. Elaine Hill							
<b>Location</b>		District - Wide							
<b>Period</b>		Start: 10/31/19				End: 06/30/20			
Emp #	Last Name	First Name	Position	Work Completed	Amount	Units	Units Worked	Total	Funding Account Number
276	Shea	John	Teacher	Adult Support for Drama	\$28	2 hours/week/22 week	44	\$1,232.00	11-401-100-500-03
421	Colahan	Christine	Instructional Assoc	Adult Support for Drama	\$28	2 hours/week/5 weeks	10	\$280.00	11-401-100-500-03
421	Colahan	Christine	Instructional Assoc	Adult Support for Chorus	\$28	1.5 hours/week/36 weeks	54	\$1,512.00	11-000-219-104-00-000-O
276	Shea	John	Teacher	Adult Support for Running Club	\$28	40 hours	40	\$1,120.00	11-401-100-500-03
722	Zielinski	Julie	Teacher	Reading Related Services	\$53	3 hours/week/38 weeks	114	\$6,042.00	11-000-219-104-00-000-O
2577	Flynn	Alexis	Teacher	Reading Related Services	\$53	2 hours/week/35 weeks	70	\$3,710.00	11-000-219-104-00-000-O
2883	Dansky	Taylor	Nurse	Nursing Care During Sport	\$53	16 hours	16	\$848.00	11-401-100-500-03
2923	DelPalazzo	Marissa	Nurse	Nursing Care During Sport	\$53	16 hours	16	\$848.00	11-401-100-500-03
421	Colahan	Christine	Instructional Assoc	Adult Support For Extra Curricular	\$28	2.5 hours/week/36 weeks	90	\$2,520.00	11-401-100-500-03
343	Wooden	Diane	Instructional Assoc	Adult Support for Sport	\$28	2 hours/month/8 months	16	\$448.00	11-401-100-500-03
2867	Reyes	Stephanie	Instructional Assoc	ABA Services	\$24	3 hours/week/40 weeks	(120)	-\$2,880.00	11-000-219-104-00-000-O
1201	Geiter	Karen	Instructional Assoc	ABA Services	\$28	1.5 hours/5 times per week/40 weeks	300	\$8,400.00	11-000-219-104-00-000-O
Payment of wages is contingent upon actual time worked					Total		650	\$ 24,080.00	
<p>Ms. Reyes was approved for 120 hours of ABA Services with the same student in both August and September. Only 120 hours of services will be provided.</p> <p>Ms. Geiter was previously approved for 1 hour/5 times per week/40 weeks in August for \$5600. The need was increased by 0.5 hour per day. The total cost for services will be the \$8400 shown above. The</p>									



Great Community-Great Schools

Community  
Education  
Recreation

Michael Redfearn  
Coordinator  
(856) 795-2025 Ext. 5232

Karen Ferguson  
Administrative Assistant  
(856) 795-2025 Ext. 5231

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To: Helen Haley  
From: Michael Redfearn  
Re: Employment

Please add the following for employment 2019-2020 School Year.

James Cuttino	ETH Weekend Staff	\$20.00
Peter Bye	ETH Weekend Staff	\$20.00
Judith Ramirez	ETH Weekend Staff	\$20.00
Victoria Scott	ETH Weekend Staff	\$20.00

Thank You

Michael Redfearn

VOORHEES TOWNSHIP BOARD OF EDUCATION  
 October 30, 2019  
 BOARD MEETING  
 PROFESSIONAL DAYS  
 Approvals

DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
11/19/2019	Kizee	Idalis	VMS	Assistant Principal	Historically Underserved Students	Monroe, NJ	\$200.00
12/13/2019	Holloway	Caitlin	VMS	Assistant Principal	How Well is RTI Implementation Working?	Mullica Hill, NJ	\$175.00
12/13/2019	Calabria	Kristine	VMS	Principal	How Well is RTI Implementation Working?	Mullica Hill, NJ	\$175.00
12/13/2019	Park	Min	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
1/24/2020	Park	Min	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
2/21/2020	Park	Min	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
12/13/2019	Leber	Kristin	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
1/24/2020	Leber	Kristin	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
2/21/2020	Leber	Kristin	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
12/13/2019	Rosetti	Jessica	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
1/24/2020	Rosetti	Jessica	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
2/21/2020	Rosetti	Jessica	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
12/13/2019	Jacobs	Karen	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
1/24/2020	Jacobs	Karen	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
2/21/2020	Jacobs	Karen	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
12/13/2019	Holloway	Caitlin	VMS	Assistant Principal	Literacy Consortium	Washington Twp, NJ	\$100.00
1/24/2020	Holloway	Caitlin	VMS	Assistant Principal	Literacy Consortium	Washington Twp, NJ	\$100.00
2/21/2020	Holloway	Caitlin	VMS	Assistant Principal	Literacy Consortium	Washington Twp, NJ	\$100.00
11/13/2019	Wick	Stephanie	VMS	Guidance	Trauma Informed Compassionate Classrooms	Cherry Hill, NJ	\$230.00
12/16/2019	Kaighn	Traci	Osage	Teacher	Accelerating Special Ed Student's Success	Mt Laurel, NJ	\$300.00
11/13/2019	Behnke	Amy	Admin	CST	Trauma Informed Compassionate Classrooms	Mt Laurel, NJ	\$230.00
12/9-10/2019	Kyratas	Frances	ET Hamilton	Librarian	NJASL Fall Conference	East Brunswick, NJ	\$250.00
12/9-10/2019	Richards	Alicia	Kresson	Librarian	NJASL Fall Conference	East Brunswick, NJ	\$250.00
11/26/2019	Carroll	Andrea	ET Hamilton	Tech Specialist	Making Best Use of Google Classroom	Mt Laurel, NJ	\$275.00
11/26/2019	Kauffman	Shari	VMS	Tech Specialist	Making Best Use of Google Classroom	Mt Laurel, NJ	\$275.00
11/26/2019	Waro	Jennifer	Admin	Tech Specialist	Making Best Use of Google Classroom	Mt Laurel, NJ	\$275.00
11/26/2019	Canfield	Kimberly	Osage	Tech Specialist	Making Best Use of Google Classroom	Mt Laurel, NJ	\$275.00
11/26/2019	Morgan	Lisa	Kresson	Tech Specialist	Making Best Use of Google Classroom	Mt Laurel, NJ	\$275.00
11/26/2019	Patullo	Jaime	Signal Hill	Tech Specialist	Making Best Use of Google Classroom	Mt Laurel, NJ	\$275.00
11/26/2019	Stecher	Denise	VMS	Tech Specialist	Making Best Use of Google Classroom	Mt Laurel, NJ	\$275.00
12/6/2019	Brand	Kimberly	Kresson	Speech	Autism Meltdowns in Children	Cherry Hill, NJ	\$230.00
11/6/2019	Conner	Jackelyn	VMS	Guidance	Anxiety Disorders in Children & Adolescents	Wilmington, DE	\$300.00
12/10/2019	Fulton	Stacey	VMS	Librarian	NJASL Fall Conference	East Brunswick, NJ	\$250.00
					<b>Ratifications</b>		
9/27/2019	Park	Min	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
10/10/2019	Park	Min	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
9/27/2019	Leber	Kristin	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
10/10/2019	Leber	Kristin	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
9/27/2019	Rosetti	Jessica	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
10/10/2019	Rosetti	Jessica	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
9/27/2019	Jacobs	Karen	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
10/10/2019	Jacobs	Karen	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$100.00
9/27/2019	Holloway	Caitlin	VMS	Assistant Principal	Literacy Consortium	Washington Twp, NJ	\$100.00
10/10/2019	Holloway	Caitlin	VMS	Assistant Principal	Literacy Consortium	Washington Twp, NJ	\$100.00

Page 1 of 1

# VOORHEES TOWNSHIP PUBLIC SCHOOLS

## SPECIAL SERVICES

Dr. Elaine Hill  
 Director of Special Services  
 856-751-8446 X. 6134 FAX 856-489-8390

Child Study Team  
 329 Route 73  
 Voorhees, New Jersey 08043

TO: Diane Young  
 Helen Haley  
 Danielle Tuvano  
 FROM: Elaine Hill  
 DATE: 10/24/18  
 RE: Salaries and Tuition for 2019-2020 charged to IDEA FY20

**Basic Grant Tuition 20-250-100-560-04 \$682,886.00**

YALE	\$60,703.20
YALE	\$68,218.20
YALE	\$56,061.00
YALE	\$56,061.00
YALE	\$56,061.00
YALE	\$31,638.80
Bancroft	\$55,411.20
Bancroft	\$55,411.20
Bancroft	\$67,071.60
LARC	\$48,835.80
HollyDell	\$78,604.20
Archbishop Damiano	\$48,808.80

**Preschool Grant \$ 32,710.00**

Virgina Eggleston	Partial salary	\$32,710.00.
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NEW JERSEY DEPARTMENT OF EDUCATION  
 OFFICE OF STATE AID ENTITLEMENTS AND PAYMENTS  
 NONPUBLIC TEXTBOOK AID NOTICE  
 AMOUNT PER PUPIL \$ 52.71  
 ENTITLEMENT YEAR 2019-20  
 DISTRICT SUMMARY

07/16/2019

PAGE 1

07 CAMDEN  
 5400 VOORHEES TWP

<u>SCHOOL</u>	<u>PUPILS</u>	<u>STATE AID</u>
BETH EL EARLY CHILDHOOD CENTER 8000 MAIN STREET, VOORHEES, NJ 08043 (856)675-1166	13	\$685.00
KELLMAN BROWN ACADEMY 1007 LAUREL OAK ROAD, VOORHEES, NJ 08043 (856)679-2929	95	\$5,007.00
NAJDAIN ACADEMY 6 SCHOOL LA., VOORHEES, NJ 08043 (856)751-1510	23	\$1,212.00
TOMORROWS HOPE 700 COOPER ROAD, VOORHEES, NJ 08043 (856)985-5588	4	\$211.00
VIRTUA CHILD DEVELOPMENT CENTER 90 CARNIE BLVD, VOORHEES, NJ 08043 (856)325-5554	6	\$316.00

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DISTRICT TOTALS:  
 NUMBER OF SCHOOLS -> 5  
 PUPILS -> 141  
 STATE AID -> \$7,431.00

NEW JERSEY DEPARTMENT OF EDUCATION  
 OFFICE OF STATE AID ENTITLEMENTS AND PAYMENTS  
 NONPUBLIC TECHNOLOGY AID NOTICE  
 AMOUNT PER PUPIL \$ 36.00  
 ENTITLEMENT YEAR 2019-20  
 DISTRICT SUMMARY

rlv. acct.

20-3240-510

07/16/2019

PAGE 1

07 CAMDEN  
 5400 VOORHEES TWP

SCHOOL	PUPILS	STATE AID	
BETH EL EARLY CHILDHOOD CENTER 8000 MAIN STREET, VOORHEES, NJ 08043 (856) 675-1166	13	\$468.00	20-510-200-610-00-000-T
KELLMAN BROWN ACADEMY 1007 LAUREL OAK ROAD, VOORHEES, NJ 08043 (856) 679-2929	95	\$3,420.00	20-510-200-610-00-000-F
NAJDAIN ACADEMY 6 SCHOOL LA., VOORHEES, NJ 08043 (856) 751-1510	23	\$828.00	20-510-200-610-00-000-U
TOMORROWS HOPE 700 COOPER ROAD, VOORHEES, NJ 08043 (856) 985-5588	4	\$144.00	20-510-200-610-00-000-H
VIRTUA CHILD DEVELOPMENT CENTER 90 CARNIE BLVD, VOORHEES, NJ 08043 (856) 325-5554	6	\$216.00	20-510-200-610-00-000-R

DISTRICT TOTALS:

NUMBER OF SCHOOLS ->	5
PUPILS ->	141
STATE AID ->	\$5,076.00

NEW JERSEY DEPARTMENT OF EDUCATION  
 OFFICE OF STATE AID ENTITLEMENTS AND PAYMENTS  
 NONPUBLIC SECURITY AID NOTICE  
 AMOUNT PER PUPIL \$150.00  
 ENTITLEMENT YEAR 2019-20  
 DISTRICT SUMMARY

07/16/2019

PAGE 1

07 CAMDEN  
 5400 VOORHEES TWP

<u>SCHOOL</u>	<u>PUPILS</u>	<u>STATE AID</u>
BETH EL EARLY CHILDHOOD CENTER 8000 MAIN STREET, VOORHEES, NJ 08043 (856)675-1166	13	\$1,950.00
KELLMAN BROWN ACADEMY 1007 LAUREL OAK ROAD, VOORHEES, NJ 08043 (856)679-2929	98	\$14,700.00
NAUDAIN ACADEMY 6 SCHOOL LA., VOORHEES, NJ 08043 (856)751-1510	23	\$3,450.00
TOMORROWS HOPE 700 COOPER ROAD, VOORHEES, NJ 08043 (856)985-5588	4	\$600.00
VIRTUA CHILD DEVELOPMENT CENTER 90 CARNIE BLVD, VOORHEES, NJ 08043 (856)325-5554	6	\$900.00

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DISTRICT TOTALS:		
NUMBER OF SCHOOLS ->		5
PUPILS ->		144
STATE AID ->		\$21,600.00

NEW JERSEY DEPARTMENT OF EDUCATION  
 OFFICE OF STATE AID ENTITLEMENTS AND PAYMENTS  
 NONPUBLIC NURSING SERVICE AID NOTICE  
 AMOUNT PER PUPIL \$ 97.00  
 ENTITLEMENT YEAR 2019-20  
 DISTRICT SUMMARY

07/16/2019

PAGE 1

07 CAMDEN  
 5400 VOORHEES TWP

<u>SCHOOL</u>	<u>PUPILS</u>	<u>STATE AID</u>
BETH EL EARLY CHILDHOOD CENTER 8000 MAIN STREET, VOORHEES, NJ 08043 (856)675-1166	13	\$1,261.00
KELLMAN BROWN ACADEMY 1007 LAUREL OAK ROAD, VOORHEES, NJ 08043 (856)679-2929	98	\$9,506.00
NAUDAIN ACADEMY 6 SCHOOL LA., VOORHEES, NJ 08043 (856)751-1510	23	\$2,231.00
TOMORROWS HOPE 700 COOPER ROAD, VOORHEES, NJ 08043 (856)985-5588	4	\$388.00
VIRTUA CHILD DEVELOPMENT CENTER 90 CARNIE BLVD, VOORHEES, NJ 08043 (856)325-5554	6	\$582.00

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DISTRICT TOTALS:  
 NUMBER OF SCHOOLS -> 5  
 PUPILS -> 144  
 STATE AID -> \$13,968.00



STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION  
DIVISION OF FINANCE  
PO BOX 500  
TRENTON, NEW JERSEY 08625

DISTRICT: VOORHEES TWP

COUNTY: CAMDEN

09/25/19  
07-5400

2019-2020 FUNDING STATEMENT FOR SERVICES UNDER CHAPTERS 192 & 193

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LAWS OF 1977 AS AMENDED  
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STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 192  
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PROGRAM	2019-2020 RATE/PUPIL	PUPILS	ALLOC. FOR EACH SERVICE 2019-2020	ADD'L PUPILS	ADDITIONAL 2019-2020 FUNDING	TOTAL 2019-2020 FUNDING TO DATE
COMPENSATORY EDUCATION*	\$995.33 X	43 =	\$34,881.00	15	\$12,168.00	\$47,049.00
E.S.L.*	\$1,015.00 X	4 =	\$3,309.00	5	\$4,136.00	\$7,445.00
TRANSPORTATION*			\$0.00		\$0.00	\$0.00
TOTAL ALLOCATION FOR CH.192 SERVICES - 2019-2020			\$38,190.00		\$16,304.00	\$54,494.00

\* PRORATED AT 81.50%

(A)

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STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 193  
-----

PROGRAM	2019-2020 RATE/PUPIL	PUPILS	ALLOC. FOR EACH SERVICE 2019-2020	ADD'L PUPILS	ADDITIONAL 2019-2020 FUNDING	TOTAL 2019-2020 FUNDING TO DATE
INITIAL EXAM & CLASS.*	\$1,326.17 X	12 =	\$15,596.00	0	\$0.00	\$15,596.00
ANNUAL EXAM & CLASS.*	\$380.00 X	13 =	\$4,841.00	0	\$0.00	\$4,841.00
CORRECTIVE SPEECH*	\$930.00 X	19 =	\$17,317.00	5	\$4,557.00	\$21,874.00
SUPPLEMENTARY INSTRUCTION*	\$826.00 X	20 =	\$16,190.00	10	\$8,095.00	\$24,285.00
TOTAL ALLOCATION FOR CH.193 SERVICES - 2019-2020			\$53,944.00		\$12,652.00	\$66,596.00

\* PRORATED AT 98.00%

(B)

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TOTAL CH. 192/193 ALLOCATION PAYABLE (A+B) \$121,090.00  
CALCULATED MONTHLY PAYMENTS:

SEP	\$9,213.00	FEB	\$12,431.00
OCT	\$12,431.00	MAR	\$12,431.00
NOV	\$12,431.00	APR	\$12,431.00
DEC	\$12,431.00	MAY	\$12,431.00
JAN	\$12,431.00	JUN	\$12,429.00

**VOORHEES TOWNSHIP BOARD OF EDUCATION**  
**RESOLUTION**  
**SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN**

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting "required" maintenance activities for each of its public school facilities and,

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of the Voorhees Township Board of Education are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to deep their system warranties valid,

**NOW THEREFORE BE IT RESOLVED**, that the Voorhees Township Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Voorhees Township Board of Education in compliance with Department of Education requirements.

DATE ADOPTED: 10/30/2019

BY: Helen G. Haley  
Helen G. Haley  
Business Administrator/Board Secretary

WITNESS: Lisa M. Sollenberger  
Lisa M. Sollenberger  
Executive Secretary

AYES: 9

NAYS: 0

ABSTAIN: 0

Voorhees Township Board of Education

Comprehensive Maintenance Plan

2019

School Facility/ Number	FY 2018-2019	FY 2019-2020	FY 2020-2021
	Actual	Budgeted	Planned
<b>E. T. Hamilton Elementary School / 20</b>	<b>\$ 184,259.00</b>	<b>\$ 125,000.00</b>	<b>\$ 127,500.00</b>
Paint Selected Rooms & Halls		Paint Selected Rooms & Halls	Paint Selected Rooms & Halls
Replace Damaged Ceiling Tiles		Replace Damaged Ceiling Tiles	Replace Damaged Ceiling Tiles
Repair Curbs & Paint Lines		Repair Curbs & Paint Lines	Repair Curbs & Paint Lines
Maintain HVAC Equipment		Maintain HVAC Equipment	Maintain HVAC Equipment
Preventive Maintenance		Repair & Inspect Roof	Repair & Inspect Roof
Test and Flow Tamper Switches		Preventive Maintenance	Preventive Maintenance
Security Systems Tested		Replace Bathroom Fixtures & Partitions	Replace Bathroom Fixtures & Partitions
Replace Plumbing Fixtures / Flushometers		Test and Flow Tamper Switches	Test and Flow Tamper Switches
Hot and Cold Kitchen Equipment		Replace Plumbing Fixtures / Flushometers	Replace Plumbing Fixtures / Flushometers
Fire Extinguishers Maintained		Hot and Cold Kitchen Equipment	Hot and Cold Kitchen Equipment
Playground Equipment Maintained		Fire Extinguishers Maintained	Fire Extinguishers Maintained
Emergency Generators		Playground Equipment Maintained	Playground Equipment Maintained
		Emergency Generators	Emergency Generators
<b>Kresson Elementary School / 55</b>	<b>\$ 164,629.00</b>	<b>\$ 88,000.00</b>	<b>\$ 89,760.00</b>
Paint Selected Rooms & Halls		Paint Selected Rooms & Halls	Paint Selected Rooms & Halls
Replace Damaged Ceiling Tiles		Replace Damaged Ceiling Tiles	Replace Damaged Ceiling Tiles
Repair Curbs & Paint Lines		Repair Curbs & Paint Lines	Repair Curbs & Paint Lines
Maintain HVAC Equipment		Maintain HVAC Equipment	Maintain HVAC Equipment
Repair & Inspect Roof		Repair & Inspect Roof	Repair & Inspect Roof
Preventive Maintenance		Preventive Maintenance	Preventive Maintenance
Test and Flow Tamper Switches		Doors/Windows	Plumbing/Fixtures/Sprinklers
Security Systems Tested		Test and Flow Tamper Switches	Test and Flow Tamper Switches
Replace Plumbing Fixtures / Flushometers		Security Systems Tested	Security Systems Tested
Hot and Cold Kitchen Equipment		Replace Plumbing Fixtures / Flushometers	Replace Plumbing Fixtures / Flushometers
Fire Extinguishers Maintained		Hot and Cold Kitchen Equipment	Hot and Cold Kitchen Equipment
Playground Equipment Maintained		Fire Extinguishers Maintained	Fire Extinguishers Maintained
Emergency Generators		Playground Equipment Maintained	Playground Equipment Maintained

Emergency Generators

Emergency Generators

Voorhees Middle School / 100	\$	301,063.00	\$	219,000.00	\$	223,380.00
Paint Selected Rooms & Halls			Paint Selected Rooms & Halls		Paint Selected Rooms & Halls	
Replace Damaged Ceiling Tiles			Replace Damaged Ceiling Tiles		Replace Damaged Ceiling Tiles	
Repair Curbs & Paint Lines			Repair Curbs & Paint Lines		Repair Curbs & Paint Lines	
Maintain HVAC Equipment			Maintain HVAC Equipment		Maintain HVAC Equipment	
Repair & Inspect Roof			Repair & Inspect Roof		Repair & Inspect Roof	
Preventive Maintenance			Preventive Maintenance		Preventive Maintenance	
Plumbing/Fixtures/Sprinklers			Plumbing/Fixtures/Sprinklers		Plumbing/Fixtures/Sprinklers	
Doors/Windows			Doors/Windows		Doors/Windows	
Purchase New Dumpsters			Test and Flow Tamper Switches		Test and Flow Tamper Switches	
Test and Flow Tamper Switches			Security Systems Tested		Security Systems Tested	
Security Systems Tested			Refinish of Gym Floors		Refinish of Gym Floors	
Refinish of Gym Floors			Replace Plumbing Fixtures / Flushometers		Replace Plumbing Fixtures / Flushometers	
Replace Plumbing Fixtures / Flushometers			Hot and Cold Kitchen Equipment		Hot and Cold Kitchen Equipment	
Hot and Cold Kitchen Equipment			Fire Extinguishers Maintained		Fire Extinguishers Maintained	
Fire Extinguishers Maintained			Locker Maintenance and Repair		Locker Maintenance and Repair	
Locker Maintenance and Repair			Emergency Generators		Emergency Generators	
Emergency Generators						

Osage Elementary School / 90	\$	241,625.00	\$	175,000.00	\$	178,500.00
Paint Selected Rooms & Halls			Paint Selected Rooms & Halls		Paint Selected Rooms & Halls	
Replace Damaged Ceiling Tiles			Replace Damaged Ceiling Tiles		Replace Damaged Ceiling Tiles	
Repair Curbs & Paint Lines			Repair Curbs & Paint Lines		Repair Curbs & Paint Lines	
Maintain HVAC Equipment			Maintain HVAC Equipment		Maintain HVAC Equipment	
Repair & Inspect Roof			Repair & Inspect Roof		Repair & Inspect Roof	
Preventive Maintenance			Preventive Maintenance		Preventive Maintenance	
Replace Bathroom Fixtures & Partitions			Replace Bathroom Fixtures & Partitions		Replace Bathroom Fixtures & Partitions	
Doors/Windows			Doors/Windows		Doors/Windows	
Purchase New Dumpsters			Boiler Inspections		Boiler Inspections	
Boiler Inspections			Test and Flow Tamper Switches		Test and Flow Tamper Switches	
Test and Flow Tamper Switches			Security Systems Tested		Security Systems Tested	
Security Systems Tested			Replace Plumbing Fixtures / Flushometers		Replace Plumbing Fixtures / Flushometers	

	Replace Plumbing Fixtures / Flushometers	Cooling Tower Maintenance	Cooling Tower Maintenance
	Cooling Tower Maintenance	Hot and Cold Kitchen Equipment	Hot and Cold Kitchen Equipment
	Hot and Cold Kitchen Equipment	Fire Extinguishers Maintained	Fire Extinguishers Maintained
	Fire Extinguishers Maintained	Playground Equipment Maintained	Playground Equipment Maintained
	Playground Equipment Maintained	Emergency Generators	Emergency Generators
	Emergency Generators		
<b>Signal Hill Elementary School / 95</b>	<b>\$ 133,108.00</b>	<b>\$ 116,000.00</b>	<b>\$ 118,320.00</b>
	Paint Selected Rooms & Halls	Paint Selected Rooms & Halls	Paint Selected Rooms & Halls
	Replace Damaged Ceiling Tiles	Replace Damaged Ceiling Tiles	Replace Damaged Ceiling Tiles
	Repair Curbs & Paint Lines	Repair Curbs & Paint Lines	Repair Curbs & Paint Lines
	Maintain Equipment & Cont. Boiler Replacement	Maintain HVAC Equipment	Maintain HVAC Equipment
	Repair & Inspect Roof	Repair & Inspect Roof	Repair & Inspect Roof
	Preventive Maintenance	Preventive Maintenance	Preventive Maintenance
	Boiler Inspections	Doors/Windows	Plumbing/Fixtures/Sprinklers
	Test and Flow Tamper Switches	Boiler Inspections	Boiler Inspections
	Security Systems Tested	Test and Flow Tamper Switches	Test and Flow Tamper Switches
	Replace Plumbing Fixtures / Flushometers	Security Systems Tested	Security Systems Tested
	Cooling Tower Maintenance	Replace Plumbing Fixtures / Flushometers	Replace Plumbing Fixtures / Flushometers
	Hot and Cold Kitchen Equipment	Cooling Tower Maintenance	Cooling Tower Maintenance
	Fire Extinguishers Maintained	Hot and Cold Kitchen Equipment	Hot and Cold Kitchen Equipment
	Playground Equipment Maintained	Fire Extinguishers Maintained	Fire Extinguishers Maintained
	Emergency Generators	Playground Equipment Maintained	Playground Equipment Maintained
		Emergency Generators	Emergency Generators
<b>Total</b>	<b>\$ 1,024,684.00</b>	<b>\$ 723,000.00</b>	<b>\$ 737,460.00</b>



NJ DEPARTMENT OF EDUCATION  
**SCHOOL FACILITIES**

Form M-1

**Annual Maintenance  
Budget Amount Worksheet  
Per N.J.A.C. 6A:26A**

County: **Camden**  
 District Name: **Voorhees Twp**  
 District Number: **5400**  
 Filing Date: **11/1/2019**

Current Area Cost Allowance per SF: **\$ 143.00**  
 District contact name: **Helen G. Haley**  
 District contact phone: **(856)751-8446 ext. 6114**  
 District contact e-mail: **haley@voorhees.k12.nj.us**

A	B	C	D	E	F	G
School Facility Name	School Number	Gross Building Area (CSF)	Building Replacement Value	Prior Years Actual & Current Year Budgeted expenditure (See Detailed Sheet)	Min. Annual Target Expenditure for FY 19-20	Anticipated Budget for FY 19-20
Edward T. Hamilton Elementary School	20	63,347	\$ 9,058,621	\$ 1,688,591	\$ 18,117	\$ 125,000
Kresson Elementary School	55	61,115	\$ 8,739,445	\$ 1,558,498	\$ 17,479	\$ 88,000
Osage Elementary School	90	79,650	\$ 11,389,950	\$ 2,173,901	\$ 22,780	\$ 175,700
Signal Hill Elementary School	95	81,284	\$ 11,623,612	\$ 1,889,492	\$ 23,247	\$ 116,000
Voorhees Middle School	100	196,822	\$ 28,145,546	\$ 4,669,854	\$ 56,291	\$ 219,000
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<b>District Total</b>		482,218	\$ 68,957,174	\$ 11,980,336		
<b>Min. Required amount for FY 19-20</b>					\$ 137,914	
<b>Anticipated Budget amount for FY 19-20</b>						\$ 723,700

Max. Maintenance Reserve Amount (4% of column D) **\$ 2,758,287**  
 Current District Maintenance Reserve Amount **\$ 2,866,132**

Prepared by:  
 District School Business Administrator

Print: Helen G. Haley  
 Sign: Helen G. Haley

Date: **11/1/2019**

Detailed Actual Expenditures by Year by Building Worksheet

District Name	Voorhees Twp		Actual Expenditure by Building											
A	B	C	D	E	F	G	H	I	J	K	L	M	N	
			Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budgeted	
Edward T. Hamilton Elementary School	20	63,347	\$ 117,613	\$ 91,114	\$ 113,972	\$ 116,888	\$ 151,367	\$ 379,483	\$ 188,267	\$ 187,433	\$ 335,764	\$ 184,539	\$ 128,000	\$ 1,688,591
Kresson Elementary School	55	61,115	\$ 122,037	\$ 109,167	\$ 128,943	\$ 139,484	\$ 159,241	\$ 236,957	\$ 162,714	\$ 184,110	\$ 314,266	\$ 164,629	\$ 88,000	\$ 1,558,498
Osage Elementary School	90	79,650	\$ 216,727	\$ 139,023	\$ 147,728	\$ 112,053	\$ 230,727	\$ 478,951	\$ 119,082	\$ 176,222	\$ 138,592	\$ 241,623	\$ 175,700	\$ 2,173,901
Signal Hill Elementary School	95	81,284	\$ 183,314	\$ 101,433	\$ 170,802	\$ 137,430	\$ 244,481	\$ 284,081	\$ 159,187	\$ 161,174	\$ 128,243	\$ 131,083	\$ 116,000	\$ 1,889,492
Voorhees Middle School	100	196,822	\$ 344,208	\$ 348,309	\$ 423,691	\$ 385,787	\$ 629,411	\$ 633,314	\$ 588,710	\$ 326,516	\$ 489,942	\$ 301,063	\$ 218,000	\$ 4,669,854
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<b>District Total</b>		<b>482,218</b>	<b>\$ 983,900</b>	<b>\$ 789,065</b>	<b>\$ 988,836</b>	<b>\$ 949,425</b>	<b>\$ 1,394,567</b>	<b>\$ 2,012,668</b>	<b>\$ 1,207,929</b>	<b>\$ 920,433</b>	<b>\$ 985,128</b>	<b>\$ 1,024,684</b>	<b>\$ 723,700</b>	<b>\$ 11,980,336</b>

5490 20

Attachment I  
October 30, 2019  
Page 6 of 6

**AGREEMENT BY AND BETWEEN**  
**The Southern New Jersey Perinatal**  
**Cooperative**  
*and*  
**Voorhees Township Board of Education**

THIS AGREEMENT is made as of the 1st day of July, 2019 by and between the VOORHEES TOWNSHIP BOARD OF EDUCATION ("Board"), a public body corporate and politic of the State of New Jersey located at Administration Building, 329, Route 73, Voorhees, NJ 0843 and THE SOUTHERN NEW JERSEY PERINATAL COOPERATIVE ("SNJPC"), a licensed maternal and child health consortium, with offices located at Suite 250, 2500 McClellan Avenue, Pennsauken, New Jersey 08109.

**WITNESSETH**

WHEREAS, N.J.S.A. 18A:40-23 et seq. requires the provision of nursing services to children attending nonpublic schools;

WHEREAS, pursuant to N.J.S.A. 18A:40-28, the Commissioner of the New Jersey Department of Education has approved SNJPC as a provider of school nursing services to nonpublic school students;

WHEREAS, pursuant to N.J.S.A. 18A:40-31, SNJPC will be reimbursed for the provision of its nursing services in accordance with funding provided by the New Jersey Department of Education;

WHEREAS, it is in the best interests of the Board to enter into an agreement with SNJPC for the provision of nursing services to children in nonpublic schools and to do so at each nonpublic school site; and

WHEREAS, both SNJPC and the Board agree to be mutually bound by the terms and conditions of this Agreement;

NOW THEREFORE IN CONSIDERATION of mutual promises set forth below, the parties agree as follows:

**1. TERM**

This agreement shall continue for one (1) school year commencing July 1, 2019 and ending June 30, 2020, unless either party shall serve upon the other party written notice declaring



such agreement to be terminated giving (30) days written notice.

## **2. SCOPE OF SERVICES**

SNJPC agrees to provide all those services described in detail in the Scope of Services attached hereto as Exhibit "A" and hereby made a part of this agreement.

## **3. LIABILITY INSURANCE**

SNJPC shall obtain and maintain at its own expense during the term of this agreement a comprehensive general liability policy insuring all those rendering services pursuant to this agreement against any and all claims for personal injury, death or property damage resulting from said services being provided by SNJPC, its employees, staff, and agents. The general liability policy shall have a limit of not less than One Million (\$1,000,000.00) Dollars with respect to injury or death to any person and not less than Three Million (\$3,000,000.00) Dollars in the aggregate. SNJPC shall also maintain an Errors and Omissions policy. SNJPC shall supply a copy of its insurance policies or evidence of self-insurance plan to the Board upon request for same.

## **4. INDEMNIFICATION**

SNJPC shall defend, indemnify, protect and hold harmless the Board, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature, including, without limitation, reasonable attorney's fees, that arise as a result, in whole or in part, from (a) SNJPC's intentional or negligent act, error or omission, including those of its agents, officials, representatives and employees or (b) breach of this agreement as to any claim that the SNJPC failed to perform the Services.

## **5. LICENSURE**

SNJPC shall submit to the Board the name of each nurse performing services pursuant to this agreement. Nurses providing services hereunder shall not be considered employees of the Board. SNJPC shall, upon request by the Board, provide proof of registration with the New Jersey State Board of Medical Examiners with respect to each nurse performing services hereunder, shall insure that each nurse possesses a valid license as required by law and shall maintain proof of the same during the term of this agreement.

**6. CRIMINAL BACKGROUND CHECKS**

The Provider shall ensure that a Criminal History Background Check conducted by the Criminal History Review Unit of the State of New Jersey Department of Education has been completed for anyone providing the Services on behalf of the Provider as required by N.J.S.A. 18A:6-7.1 et seq. and that the check reveals that no criminal history record information exists on file in the Federal Bureau of Investigation, Identification Division, or the State Bureau of Identification which would disqualify the individual from providing the Services. The Criminal History Background Checks shall be provided at no cost to the Board. The Provider shall provide proof to the Board that no such criminal history record information exists as a condition precedent to the provision of the Services by the individual.

**7. SITE OF SERVICE**

It is agreed between the Board and SNJPC that SNJPC shall supply school nursing services to the following nonpublic schools:

**Beth El Early Childhood Center**

**8000 Main Street**

**Voorhees NJ 08043**

**856-675-1166**

**Naudain Academy**

**6 School La**

**Voorhees NJ 08043**

**856-751-1510**

**Kellman Brown Academy**

**1007 Laurel Oak Road**

**Voorhees NJ 08043**

**856-679-2929**

**Tomorrows Hope**  
**PO Box 914**  
**Voorhees NJ 08043**  
**856-985-5588**

**Virtua Child Development Center**  
**90 Carnie Blvd.**  
**Voorhees NJ 08043**  
**856-325-5554**

#### **8. COMPENSATION**

SNJPC shall be compensated in the amount of \$96.03 (being 99% of the allocation of \$97.00 per school year) for each student enrolled in each of the participating nonpublic schools.

The total annual entitlement amount as set by the State of New Jersey Department of Education will be documented by SNJPC and provided to the Board prior to or upon the commencement of services under this agreement. Invoices will be submitted to the Board by SNJPC on either a monthly or quarterly basis, as agreed between the parties and payments will be made in accordance with the normal procedures of the Board. Total expenditures under this agreement shall not exceed Thirteen Thousand Eight Hundred and Twenty Eight Dollars and Thirty Two Cents (\$13,828.32).

#### **9. MISCELLANEOUS**

The following miscellaneous provisions shall apply to this agreement:

##### **(a) CONSTRUCTION OF TIDS AGREEMENT**

The parties acknowledge this agreement was prepared under the New Jersey Law and shall therefore be interpreted under the laws of this State.

##### **(b) AMENDMENTS FOR MODIFICATION**

This agreement may not be amended, altered, or modified in any manner except in writing signed by the parties hereto, following the necessary and appropriate authorization of the parties' respective governing bodies.

##### **(c) HEADINGS**

This section and any other headings contained in this agreement are for reference only and shall not affect the meaning or interpretation of this contract.

**(d) INVALID CLAUSE**

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this agreement shall be binding upon all parties hereto.

**(e) ENTIRE AGREEMENT**

This agreement shall consist of the entire agreement of the parties and it is acknowledged that there is no side or oral agreements relating to the undertaking set forth herein.

**(f) ASSIGNABILITY**

This agreement and all rights, duties, and obligations herein may not be assigned by either the Board of Education or SNJPC to any other person and/or entity.

**(g) AFFIRMATIVE ACTION**

The Affirmative Action provisions set forth in the documents attached hereto are incorporated herein and made part hereof.

**(h) NONDISCRIMINATION AND COMPLIANCE WITH FERPA**

The parties agree to comply with all federal and state statutes and regulations relating to non-discrimination. These include, but are not limited to: Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; Title IX of the Education Amendments of 1972, as amended; the federal Equal Employment Opportunities Act; Title II of the Americans with Disabilities Act; P.L. 2975a, Chapter 127 of the State of New Jersey; and the Affirmative Action Requirements of P.L. 1975 c. 127. In addition to the above, the parties of this contract do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4 and 10:5-40, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereunto, are hereby made part of this contract and are binding upon them.

The parties also agree to comply with the privacy provisions of the Family Educational

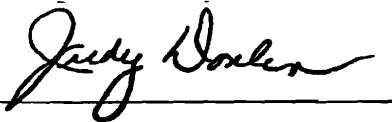
Rights and Privacy Act, 20 U.S.C. § 1232g ("FERPA") and the State's student record regulations at N.J.A.C. 6A:32-7.1 et seq.

(i) **FUNDING**

This agreement shall be contingent upon funds received by the Board of Education from the State of New Jersey. The Board of Education shall not be liable for any additional monies that exceed said funding entitlement.

In Witness whereof the parties hereto have caused this agreement to be duly executed on the day and year mentioned on the face page of this agreement.

SNJPC



Judy Donlen, RN, DNSc, JD  
Executive Director

Board of Education

BY: Helen G. Haley

Name: Helen G. Haley

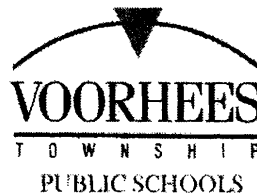
Title: Business Administrator / Board Secretary

## SCOPE OF SERVICE

### EXHIBIT "A"

**SNJPC will:**

1. Ensure that the school physician and nursing staff are licensed.
2. Provide service within the financial resources of the school board
3. Maintain cumulative health records for each pupil at the school's location.
4. Review all records of pupil examinations.
5. Follow-up of deficiencies found in the health appraisal and screening procedures.
6. Perform formal vision screening biannually on all pupils K-12.
7. Provide formal hearing screening on all pupils in grades K, 1,3,5,9, &12.
8. Provide scoliosis screening biannually on all pupils 10through 18 years of age unless parent/guardian requests, in writing, that the student be excused from examinations.
9. Establish written health policies signed off by a physician, which includes first aid and emergency care protocols.
10. Provide the audiometer, vision acuity, and other screening materials and equipment necessary for performance of specified services.
11. Perform other optional services, which may be within budgetary restraints, and such other services as are accommodated in N.J.A.C. 6:29-8.6.



### Nursing Services Plan 2019-2020 School Year

**Objective:** The objective of the Voorhees Township Public School District is to ensure the health and safety of all its students and employees. Through the implementation of the Nursing Service Plan the goal of achieving an optimal state of health is best achieved. Good health is achieved by addressing the wellbeing of individuals as it pertains to one's physical, emotional, psychological and spiritual wellbeing. The Voorhees Township Public School district supports school nursing goals to provide the fullest possible educational opportunity for each district student by minimizing absence due to illness and creating a climate of health and well-being in the district schools.

**Basic Nursing Services** include the following:

1. Carry out written orders of physicians and standing orders of the school physician;
2. Conduct health screenings which include height, weight, blood pressure, hearing, vision, and scoliosis pursuant to N.J.A.C. 6A:16-2.2 and monitoring vital signs and general health status for emergent issues for pupils suspected of being under the influence of alcohol and controlled dangerous substances pursuant to N.J.S.A. 18A:40-4;
3. Maintain pupil health records, pursuant to N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.4;
4. Recommend to the school Principal those pupils who shall not be admitted to or retained in the school building based on a parent's failure to provide evidence of the child's immunization according to the schedules specified in N.J.A.C. 8:57-4;
5. Annually review pupil immunization records to confirm with the medical home that the medical condition for the exemption from immunization continues to be applicable, pursuant to N.J.A.C. 8:57-4.3;
6. Recommend to the school Principal exclusion of pupils who show evidence of communicable disease, pursuant to N.J.S.A. 18A:40-7 and 8;
7. Direct and supervise the emergency administration of epinephrine and train school staff designated to serve as delegates, pursuant to N.J.S.A. 18A:40-12.6;
8. Coordinate care and educate school staff to provide a safe, therapeutic environment for students with diabetes pursuant to N.J.S.A. 18A:40-12.11-21
9. Administer asthma medication in accordance to asthma action plan;
10. Direct and supervise the health services activities of any school staff to whom the certified school nurse has delegated a nursing task;
11. Provide classroom instruction in areas related to health pursuant to N.J.A.C. 6A:9-13.3;
12. Review and summarize available health and medical information regarding the pupil and transmit a summary of relevant health and medical information to the Child Study Team for the meeting pursuant to N.J.A.C. 6A:14-3.4(h);
13. Write and update, at least annually, the individualized health care plan and the individualized emergency healthcare plan for pupils' medical needs and instructing staff as appropriate;

14. Write and update, at least annually, any written healthcare provisions required under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a), for any pupil who requires them;
15. Implement and assist in the development of healthcare procedures for pupils in the event of an emergency;
16. Instruct teachers on communicable disease and other health concerns, pursuant to N.J.S.A. 18A:40-3; and
17. Provide other nursing services consistent with the nurse's educational services certification endorsement as a school nurse issued by the State Board of Examiners and current license approved by the State Board of Nursing.
18. Report any suspected child abuse cases to proper authorities.

### **Roles of the School Nurse**

#### **Provision of Nursing Care**

The school nurse employs a nursing process that includes assessing, planning, implementing and evaluating nursing care in an on-going manner. Individualized health care plans (IHP's) and emergency care plans (ECP's) are prepared and implemented by the school nurse for students with acute or chronic health concerns. There are an increasing number of students with special needs attending school. With improvements in health care technology, more students survive congenital abnormalities, but may have chronic health conditions that necessitate a variety of innovative medications that can both affect their learning and require continual monitoring by the school nurse.

#### **Data Collection**

The school nurse maintains confidential information separate from other student records regarding students' health, such as health histories, health practices, environmental concerns, safety issues, communicable disease patterns and current health information that are important to the student and the school. A permanent record of the student's health status is maintained for each student. Consultations with students, parents, guardians, teachers, physicians, school administrators, health agencies, and custodians are required to obtain and maintain data.

#### **Communication**

The school nurse is a focal point in the sharing of important information with students, parents, staff members, physicians, health care agencies, and governmental entities. Telephone conferences, personal letters, flyers, bulletin board postings, e-mails, personal conferences with students, teachers and parents, team meetings, and Child Study Team meetings represent some of the methods and forums in which health information is communicated.

#### **Health Counseling**

The school nurse serves in the role of counselor to students, parents and staff regarding health issues and concerns. Referrals are made by the school nurse to guidance counselors, teachers, child study team members, parents, physicians and community health resources. The school nurse researches health information for students, staff and families, and provides information to them.



**Education**

The school nurse serves the vital role of health educator. Informal teaching takes place continuously on a one- to- one basis or in group settings for students, staff and parents. Staff training in CPR, AED, Diabetes and Epinephrine administration is provided by the school nurse staff or professional health care agencies.

**Child Advocate**

The school nurse works closely with staff and families to facilitate addressing health needs and accommodations for students. Advocacy can extend beyond these areas to include referrals for health services, counseling, community programs, camps or Division of Child Protection and Permanency (DCP&P).

**Record Keeping**

Medical records must be maintained for each student. Documentation for each incident of nursing care is required. Each entry must include the date, time, major complaint, nursing assessment, plan of care, implementation and evaluation. Written communication from parents or health care providers must also be incorporated into the student records. Data must also be collected and recorded for state agencies with respect to immunizations, tuberculosis testing, medical waste management and employee injuries.

**Resource Person**

Students, staff and parents consult the school nurse for health information. An important part of the role requires researching web sites, journals, and health textbooks to provide up-to-date health information. Recommended web sites and written information are supplied.

**Severity Coding**

The number of students in the special education population and the severity of health concerns need to be considered in the context of the total student enrollment. Severity coding may assist the school nurse in identifying the need for supplemental or additional nursing services for individual students or in the development of schedules, emergency plans, etc. Severity coding can be broken down into four levels: **Nursing Dependent, Medically Fragile, Medically Complex, and Health Concerns.**

- **Level 1: Nursing Dependent** Nursing Dependent students require 24 hours/day, frequently one-to-one, skilled nursing care for survival. For example, a student on a ventilator requires continuous nursing assessment and intervention.
- **Level 2: Medically Fragile** Students with complicated health care needs in this category face each day with the possibility of a life-threatening emergency requiring the skill and judgment of a professional nurse. Examples may include, but are not limited to, seizure disorder requiring Cardio-pulmonary resuscitation (CPR) or status epilepticus, severe asthma, asthma requiring nebulizer treatments, dysphagia with an increased risk of aspiration, sterile procedures, tracheostomy care with suctioning, unstable diabetes or newly diagnosed diabetes with unscheduled blood sugar monitoring and insulin injections, and diabetes with insulin pumps that require monitoring.

- **Level 3: Medically Complex** Students with medically complex concerns require daily treatments or close monitoring by a professional nurse. They may have unstable physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to, ADHD and on medication, anaphylactic event, cancer, immune disorders, moderate to severe asthma (inhaler, peak flow meter), seizure disorders, carefully timed medications with major side effects, unstable metabolic conditions, continuous or intermittent oxygen, and complex mental or emotional disorders.
- **Level 4: Health Concerns** In the category of health concerns, the student’s physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to, dental disease, headaches, migraines, sensory impairments, dietary restrictions, eating disorders, orthopedic conditions requiring accommodations and encopresis.

**Nursing Services in Emergency Situations**

The school nurse will follow emergency protocols in the event of an accident or emergency medical situation. Nurses maintain CPR certifications and routinely train other school staff such as coaches. A call to 911 is warranted in all cases where effective treatment cannot be provided. The school nurse also serves an important role in the district’s school safety and emergency plan. In the event of extended lock downs or emergency evaluations, the school nurse will address student needs according to established plans.

**Assignment Plan for Certified Nurses**

School	Nursing Staff	Student Population	Staff Population
E.T Hamilton Elementary	1 Certified School Nurse	385 Students	59 Staff Members
Kresson Elementary	1 Certified School Nurse	387 Students	56 Staff Members
Osage Elementary	1 Certified School Nurse 1 Nursing Assistant	684 Students	81 Staff Members
Signal Hill Elementary	1 Certified School Nurse	465 Students	71 Staff Members
Voorhees Middle School	2 Certified School Nurses	1020 Students	125 Staff Members

**E.T. Hamilton School**

A certified school nurse, Heather Karbach, is assigned to E.T. Hamilton School (384 students, 67 staff) during those hours when school is in session to complete duties outlined in N.J.A.C. 6a:16:2.1(e) 1. No other nursing personnel are required to meet the needs of students in the general population or the special education programs. There are 39 students with food allergies, 19 students with epi-pens, 46 students with asthma, 12 students with inhalers/nebulizer treatments, 7 students with seizure disorders, 3 students receive daily medications for ADHD, and 1 student with type-1 diabetes requiring a continuous glucose monitor and an insulin pump.

**Kresson School**

A certified school nurse, Dorrie Uscinowicz, is assigned to the Kresson School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. This year is the first year that a hydrocephalus with VP shunt is in attendance without the support of a 1:1 nurse. There are 41 students with food allergies and 19 that require an epi-pen. There are 51 asthmatic students and 23 that require an inhaler. The student population consists of 1 students with a cardiac disorder, 6 students with seizure disorders, 1 student with a bleeding disorder and 4 students with an anxiety disorder.

**Osage School**

A certified school nurse, Susan Guerin, is assigned to the Osage School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. There are 3 diabetic students with type 1 diabetes with an insulin pump. There are 60 students with asthma, where 13 have inhalers and 4 with nebulizers. Currently, there are 21 students with known food allergies and 10 students with epi-pens. There are 3 students with seizure disorders. Additional medical needs are as follows: 1 student with cardiac disorder, 1 student diagnosed with leukemia and 1 student with cystic fibrosis.

**Signal Hill School**

A certified school nurse, Ashley Philip, is assigned to the Signal Hill School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. No other nursing personnel are required to meet the needs of students in the general population, preschool programs or the special education programs. There are 20 students with epi-pens and 41 with food allergies. There are 46 asthmatic students and 13 that have an inhaler. Other students that require medical attention include; 9 students with seizure disorders, 2 students with a bleeding disorders, 3 students with cardiac disorder and 1 student with a Neuromuscular Disorder.

**Voorhees Middle School**

Two certified school nurses, Taylor Dansky and Marissa Del Palazzo are assigned to the Voorhees Middle School during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. There is one student that utilizes 1:1 nursing care provided by an agency contracted registered nurse. There are 116 students with food allergies and 122 asthmatic students with 28 of those asthmatics requiring inhalers. Thirty-five students require an epi-pen in school. Seven students have a cardiac disorder and 11 students have seizure disorders. The Voorhees Middle School has 2 diabetic students, one student with sickle cell disease, and one student with mastocytosis.

The district also employs a full-time nursing assistant (registered nurse) that works primarily at Osage Elementary School but can serve as a floating substitute nurse as needed. This position assists with record keeping, data and clerical support as well as assistance throughout the health screening processes of students. Additionally, the nursing assistant provides coverage for absences of nursing staff. A calendar is maintained annually for services to be shared. By providing a regular substitute, the medical needs of children will be served more effectively.

The district nurses are employed as 10-month employees and the district does not staff nurses in all the schools during the summer months when school is not in session.

**Nursing Services to Non-Public Schools**

Board of Education Policy 5306 governs health services to nonpublic schools. Services will be provided by a registered nurse employed by the school or through a third party or independent contractor. A nonpublic school may decline services.

**Voorhees 2019-2020 Wrestling Schedule**

Dec. 10 Tuesday 4pm- vs. NBC (home)  
 Dec. 12 Thursday 4pm- vs. Williamstown (home)  
 Dec. 17 Tuesday 4pm- @ Carusi (away)  
 Dec. 19 Thursday 4pm- @ Demasi (away)  
 Jan. 7 Tuesday 345pm- vs. Berlin (Home)  
 Jan. 9 Thursday 4pm- vs Glen Landing (home)  
 Jan. 14 Tuesday 4pm- @ Winslow (Away)  
 Jan. 16 Thursday 4pm- vs. @Mullen (away)  
 Jan. 21 Tuesday 4pm- vs. Beck (Home)  
 Jan. 23 Thursday 4pm- @ Rosa (Away)  
 Jan. 27 Monday 4pm- @ Pennsauken (away)  
 Jan. 30 Thursday 4pm- vs CW Lewis (home)  
 Feb. 8 Saturday 7:30am- League Tournament @ Moorestown High School (Away)

**\*\*Please check the VMS Wrestling Website to get daily schedule changes\*\***

**South Jersey Middle****Camden County  
Division**

Williamstown  
 Beck  
 Carusi  
 Voorhees  
 Glen Landing  
 Mullen  
 Pennsauken  
 Winslow  
 Rosa  
 CWL  
 Berlin

**Burlington County  
Division**

Medford  
 Marlton  
 NBC  
 Cinnaminson  
 DeMasi  
 Delran  
 Bordentown  
 Harrington  
 Moorestown  
 Pemberton  
 Riverside

**School Wrestling League****2019-20 Divisions**

**South Jersey Middle School Wrestling League Website:**

**<http://www.sjmswrestlingleague.com/>**

2019-2020 Basketball Schedule

Tues. 11/26	Boys	vs. Stratford	Home
Mon. 12/09	Boys/Girls	vs. Beck	Home
Wed. 12/11	Boys/Girls	vs. Carusi	Away
Mon. 12/16	Boys/Girls	vs. Rosa	Home
Wed. 12/18	Boys/Girls	vs. Deptford	Away
Mon. 1/6	Boys/Girls	vs. Lewis	Home
Wed. 1/8	Boys	vs. Mullen	Away
Wed. 1/8	Girls	vs. Mullen	Home
Mon. 1/13	Girls/Boys	vs. Glen Landing	Home
Wed. 1/15	Girls/Boys	vs. Rosa	Away
Mon. 1/27	Girls/Boys	vs. Carusi	Home
Wed. 1/29	Girls/Boys	vs. Beck	Away

**New Business Ratifications**  
**Out of District and Contracted Services 2019-2020**

Please approve the following services for classified students:

20AA	Garfield Park 24 Glenolden Lane Willingboro, NJ 08046	\$56,336.40
20SB	Rizza Miro 3 Eves Drive, Suite 308 Marlton, NJ 08053 OT Services – 1 hour x week/ 38 weeks/ \$150 per hour	\$5,700.00

**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batches 56,80 and Check Date is 09/26/2019

va\_bill6.012015  
09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
ACADEMY PRESS/ 1077	20-00753		881.25		
	20-01012		159.00	1,040.25	3242
ADVANTAGE PRESS/ 3114	20-00761	ISS Packets	1,144.80	1,144.80	3243
AIR CONSULTING SERVICES LLC/ 1518	20-00920		2,320.00		
	20-00932		1,460.00	3,780.00	3244
AMAZON.COM LLC/ 3132	20-01021		419.99	419.99	3245
ATLANTIC CITY ELECTRIC/ 1113	20-00040		55.39	55.39	3246
AUGMENTATIVE RESOURCES/ 3016	20-01009		33.00	33.00	3247
BARTON SUPPLY INC./ 1135	20-00919		617.70	617.70	3248
BILLOWS ELECTRIC SUPPLY INC./ 2467	20-00918		463.08	463.08	3249
BLICK ART COMPANY/ 1463	20-5036		6,708.78	6,708.78	3250
BRITTANY EULER/ 3148	NAP Check	Replacement for payroll check	76.78	76.78	3251
CALLAN MARIA/ 2592	20-00923		35.00	35.00	3252
CAMDEN COUNTY ED SERVICES COMM/ 1203	20-00080		62,601.58	62,601.58	3253
CARROLL COLLEEN/ 2546	20-00907		1,750.00	1,750.00	3254
COMCAST/ 1516	20-00030		16.97	16.97	3255
DEBORAH J RONCACE/ 3139	20-01070		667.00	667.00	3256
DELCREST SIGN CO INC./ 1335	20-00931		663.38	663.38	3257
DELTA DENTAL PLAN OF NJ/ 1336	20-00006		37,294.39	37,294.39	3258
DIRECT ENERGY BUSINESS/ 2702	20-00074		33.08	33.08	3259
EDISON ENERGY LLC/ 3020	20-00077		80.00	80.00	3260
ERIN BEACH/ 3142	NAP Check	Replacement for payroll check	59.62	59.62	3261
ERIN NAULTY/ 3156	NAP Check	Replacement for payroll check	180.13	180.13	3262
ESS/ 3138	20-01050		9,125.85	9,125.85	3263
FOLLETT SCHOOL SOLUTIONS INC./ 1102	20-00401		2,982.26	2,982.26	3264
GANN LAW BOOKS INC./ 1467	20-00431		267.50	267.50	3265
GARWOOD JR. NORMAN WILLIAM/ 1739	20-00933		755.00	755.00	3266
GRAINGER INC./ 1499	20-01011		315.70	315.70	3267
GREAT MINDS ABA THERAPY LLC/ 2704	20-00950		15,532.50	15,532.50	3268



**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batches 56,80 and Check Date Is 09/26/2019

va\_bill6.012015  
09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
HANNAH MORRISEY/ 3154	NAP Check	Replacement for payroll check	94.95	94.95	3269
HEATHER ALLEN/ 3141	NAP Check	Replacement for payroll check	75.09	75.09	3270
HEATHER BURIAK/ 3145	NAP Check	Replacement for payroll check	230.38	230.38	3271
HENRY SCHEIN INC./ 1710	20-5051		359.35	359.35	3272
HILLMAN BUS SERVICE INC./ 1543	20-00668		10,820.80	10,820.80	3273
HOUGHTON MIFFLIN HARCOURT/ 1552	20-00878		5,656.45	5,656.45	3274
JACK ROBINSON WASTE DISPOSAL/ 1561	20-01045		625.00	625.00	3275
JENNIFER EDWARDS/ 3147	NAP Check	Replacement for payroll check	549.28	549.28	3276
JEWISH INTERACTIVE/ 3131	20-00967		1,664.00	1,664.00	3277
JOHNSTONE SUPPLY/ 1972	20-00921		646.27	646.27	3278
K-LOG INC/ 2020	20-00357	Science (room A-18) tables	5,343.46		
	20-00364		653.72	5,997.18	3279
KAREN FIEDLER/ 3149	NAP Check	Replacement for payroll check	1,558.19	1,558.19	3280
LAKESHORE LEARNING MATERIALS/ 2616	20-00698		159.67		
	20-00798		75.57		
	20-00843		170.49		
	20-00844		39.99	445.72	3281
LIBERTY PARKS & PLAYGROUNDS/ 2711	19-6480		132,831.75	132,831.75	3282
LOGIC MEDICAL LLC/ 1141	20-00963		2,428.93	2,428.93	3283
MC CUSTOM SHEET METAL FAB. INC./ 3103	20-00971		141.00	141.00	3284
MCGRAW-HILL EDUCATION/ 1934	20-00794		143.63		
	20-00800		344.73	488.36	3285
MEDCO SUPPLY/ 2441	20-5050		77.02		
	20-5053		222.21	299.23	3286
MELANIE KIRSCHNER/ 3151	NAP Check	Replacement for payroll check	104.53	104.53	3287
MELISSA MILLER/ 3153	NAP Check	Replacement for payroll check	147.75	147.75	3288
MICHAEL LOESER/ 3152	NAP Check	Replacement for payroll check	311.80	311.80	3289
NATIONAL VISION ADMIN. LLC/ 1709	20-00007		4,382.93	4,382.93	3290
NEIL BEGELMAN/ 3143	NAP Check	Rplacement for payroll check	222.68	222.68	3291
NICHOLAS CENTURIONE/ 3146	NAP Check	Replacement for payroll check	146.92	146.92	3292
NJ ASSOC OF SCH.BUSINESS OFFIC/ 1788	20-00972		200.00	200.00	3293

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**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batches 56,80 and Check Date is 09/26/2019

va\_bill6.012015  
09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
NORTHEAST ELECTRICAL SERVICES/ 2037	20-01041		98.00		
	20-01042		196.00	294.00	3294
NORTHEAST PLUMBING SERVICES/ 2176	20-00922		1,274.16	1,274.16	3295
NOVACOAST INC./ 1117	20-00526		6,000.00	6,000.00	3296
NUTRI-SERVE FOOD MGMT INC./ 1913	20-00964		6,549.25	6,549.25	3297
OCEAN RESORT CASINO/ 3134	20-01025		342.00	342.00	3331
PASSONS SPORT CENTER INC./ 1846	20-5085		447.75	447.75	3299
PATRICE MOUNT/ 3155	NAP Check	Replacement for payroll check	69.26	69.26	3300
PATRIOT ROOFING INC./ 2293	20-00946		1,155.00		
	20-00975		865.12	2,020.12	3301
PEIRCE-PHELPS INC./ 1851	20-01046		1,162.99	1,162.99	3302
PERFECT TOUCH LANDSCAPE INC./ 2741	19-02755		38,100.00	38,100.00	3303
PYRAMID EDUCATIONAL CONSULTANT/ 1666	20-00845		60.50	60.50	3304
RACHEL BROWN/ 3144	NAP Check	Replacement for payroll check	383.53	383.53	3305
RACHEL TAVANI/ 3161	NAP Check	Replacement for payroll check	164.95	164.95	3306
RIZZA MIRO & ASSOCIATES LLC/ 1941	20-00261		75.00	75.00	3307
SCHOOL HEALTH CORP./ 2264	20-00777	pads & eye wash	78.65		
	20-5052		710.64	789.29	3308
SCHOOL SPECIALTY INC./ 1239	20-00837		482.98		
	20-00851	Study Carrels	63.99		
	20-00856	Office supplies	55.25		
	20-5008		167.11	769.33	3309
SEAMUS NAULTY/ 3157	NAP Check	Replacement for payroll check	415.16	415.16	3310
SHIRLEY PRINCIPE/ 3159	NAP Check	Replacement for payroll check	593.97	593.97	3311
SHOP RITE INC./CLEMENTON/ 1984	20-00999	Science supplies	17.47	17.47	3312
SINGER EQUIPMENT CO./ 1830	20-00267		2,350.60	2,350.60	3313
SOUTH JERSEY GAS COMPANY/ 2021	20-00051		103.28		
	20-00052		44.71	147.99	3314
SOUTH JERSEY GLASS & DOOR/ 2158	20-00942		561.06	561.06	3315
STAPLES BUSINESS ADVANTAGE/ 1464	20-00882		296.42	296.42	3316
STARFALL EDUCATION/ 1160	20-00809		70.00	70.00	3317

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**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
 for Batches 56,80 and Check Date is 09/26/2019

va\_bill6.012015  
 09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
SUSAN SCHAFER/ 3160	NAP Check	Replacement for payroll check	73.89	73.89	3318
TEXTBOOK AGENCY/ 3120	20-00811		1,240.86	1,240.86	3319
TREASURER STATE OF NEW JERSEY/ 3140	NAP Check	Unclaimed Property Payroll	1,298.68	1,298.68	3320
TRISTATE HVAC EQUIPMENT/ 1780	20-00973		664.32		
	20-01044		3,871.42	4,535.74	3321
TRUPTI PATEL/ 3158	NAP Check	Replacement for payroll check	574.74	574.74	3322
UNITED REFRIGERATION INC./ 2113	20-00974		95.29		
	20-01034		200.00	295.29	3323
VICTORIA GILSTRAP/ 3150	NAP Check	Replacement for payroll check	115.62	115.62	3324
VOORHEES HARDWARE INC./ 2141	20-00989		54.54		
	20-01037		57.79	112.33	3325
W.B.MASON CO INC./ 2353	20-00290	60" RM D-3 / 48" RM E-8	391.02		
	20-00558		135.31		
	20-00766		107.70		
	20-00834		1,157.20		
	20-00875	office - electric stapler	56.39		
	20-00938		69.98		
	20-00947		135.47	2,053.07	3326
WARDS SCIENCE/ 1971	20-00229	Vandgergraph generator & more	1,662.44		
	20-00230	Maps, mice, rocks, posters	885.87		
	20-00860	Science supplies	675.62	3,223.93	3327
WILSON LANGUAGE TRAINING CORP./ 1470	20-00734		2,192.29	2,192.29	3328
<b>Total for Unposted Checks</b>				<b>395,799.51</b>	

**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batches 56,80 and Check Date is 09/26/2019

va\_bill6.012015  
09/01/2019

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.*

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Fund	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10		\$7,447.90			\$7,447.90
10	11	\$192,646.50				\$192,646.50
10	12	\$170,931.75				\$170,931.75
Fund 10	TOTAL	\$363,578.25	\$7,447.90			\$371,026.15
20	20	\$3,463.22				\$3,463.22
60	60	\$11,885.32				\$11,885.32
61	61	\$9,424.82				\$9,424.82
GRAND	TOTAL	\$388,351.61	\$7,447.90	\$0.00	\$0.00	\$395,799.51

**Gross Payroll**

No Gross Payroll to approve

**Total Bills to be Approved**

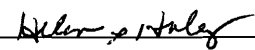
\$0.00  


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\$395,799.51  


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Business Administrator



Asst Business Administrator



## Voorhees Township Board of Education

### Bills And Claims Report By Batch Number

va\_bill7.102317  
09/01/2019

for Batch 80 and Check Date is from 09/25/2019 to 09/26/2019

Account # / Description	Inv #	Vendor # / Name	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Unposted Checks</b>						
<b>Batch #80</b>						
<b>PO # NAP</b>						
<b>Check</b>						
DB:10-141- CR:10-101-		1582 / VOORHEES BOE/ AGENCY ACCOUNT	HF	FICA/MEDI SATE SHARE	909252019	82,090.56
<b>PO # PRL-DCR</b>						
<b>P</b>						
11-000-291-241-00- / OTHR - PERS		1582 / VOORHEES BOE/ AGENCY ACCOUNT	HP	OTHR - PERS	909252019	2,157.99
<b>Total for PRL-DCRP</b>						<b>\$2,157.99</b>
<b>PO # PRL-FICA</b>						
11-000-291-220-00- / SSCONT		1582 / VOORHEES BOE/ AGENCY ACCOUNT	HP	SSCONT	909252019	19,580.30
<b>Total for PRL-FICA</b>						<b>\$19,580.30</b>
<b>Total for Batch #80</b>						<b>\$103,828.85</b>
<b>Total for Unposted Checks</b>						<b>\$103,828.85</b>

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial  
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# Voorhees Township Board of Education

## Bills And Claims Report By Batch Number

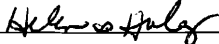
va\_bill7.102317  
09/01/2019

for Batch 80 and Check Date is from 09/25/2019 to 09/26/2019

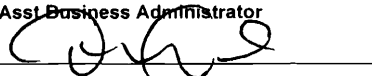
*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 09/26/2019 at 03:03:30 PM

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10		10				\$82,090.56	\$82,090.56
	10		11			\$21,738.29		\$21,738.29
	Fund 10		TOTAL			\$21,738.29	\$82,090.56	\$103,828.85
	GRAND		TOTAL	\$0.00	\$0.00	\$21,738.29	\$82,090.56	\$103,828.85

Business Administrator



Asst Business Administrator



**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
 for Batch 57 and Check Date is 10/11/2019

va\_bill6.012015  
 09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
ACADEMY PRESS/ 1077	20-01128		353.60		
	20-01129		115.00	468.60	3334
ADVOCARE ATRIUM PEDIATRICS/ 1612	20-00848		1,800.00	1,800.00	3335
AMAZON.COM LLC/ 3132	20-01002		349.00		
	20-01008		69.54		
	20-01010		47.94		
	20-01040	Ink for Fax Machine	89.97		
	20-01085	office supplies	42.15		
	20-01132	desk supplies	82.07		
	20-01153		99.44	780.11	3336
AMBER CASE/ 3136	20-01048		79.00	79.00	3337
ANAYA RAM/ 3126	20-00886		250.00	250.00	3338
ANDREW HOFFMAN/ 3164	20-01165		26.10	26.10	3339
APPLE INC./ 1859	20-00876		2,400.00	2,400.00	3340
ARCHBISHOP DAMIANO SCHOOL/ 2059	20-01211		13,015.68		
	20-01212		8,259.84	21,275.52	3341
ATLANTIC CITY ELECTRIC/ 1113	20-00044		13,411.91	13,411.91	3342
BANCROFT SCHOOLS & COMMUNITIES/ 1915	20-01107		15,434.66		
	20-01109		16,007.68		
	20-01110		16,007.68		
	20-01111		19,376.24		
	20-01112		39,428.64		
	20-01114		6,834.00		
	20-01115		5,896.00		
	20-01133		9,100.00		
	20-01135		9,100.00	137,184.90	3343
BARTON SUPPLY INC./ 1135	20-01056		113.32		
	20-01106		425.25		
	20-01143		42.60		
	20-01170		37.19	618.36	3344
BAYADA HOME HEALTH CARE/ 2413	20-01189		426.25		
	20-01216		7,480.00	7,906.25	3345
BECKER'S SCHOOL SUPPLY/ 1254	20-00645		901.79	901.79	3346
BEHAVIOR THERAPY ASSOCIATES PA/ 2600	20-01078		3,700.00	3,700.00	3347

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**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batch 57 and Check Date is 10/11/2019

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09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
BENEFIT EXPRESS/ 2766	20-00010		81.76	81.76	3348
BROADVIEW NETWORKS/ 1125	20-00025		2,452.78	2,452.78	3349
CDW-GOVERNMENT INC./ 1363	20-00799		98.10	98.10	3350
COMCAST/ 1091	20-00028		784.36	784.36	3351
COMCAST/ 1163	20-00029		14.00	14.00	3352
COOK CATHERINE/ 2381	20-01252		250.00	250.00	3353
CPI/ 2842	20-00936		940.75	940.75	3354
CURRICULUM ASSOCIATES LLC/ 2362	20-00959		5,664.60	5,664.60	3355
DELCREST SIGN CO INC./ 1335	20-01055		500.58	500.58	3356
DEMCO EDUCATIONAL CORP./ 1340	20-00533		797.18	797.18	3357
DIRECT ENERGY BUSINESS/ 2702	20-00073		1.76	1.76	3358
EDUCATIONAL DEVELOPMENT SOFTWARE/ 3039	20-00516		2,610.00	2,610.00	3359
EPS LITERACY & INTERVENTION/ 1547	20-00839		329.95	329.95	3360
ESS/ 3138	20-01193		17,653.72		
	20-01239		16,826.22	34,479.94	3361
FEDERAL EXPRESS CORP/ 1478	20-01126		1,219.19	1,219.19	3362
FOLLETT EDUCATIONAL SERVICES/ 1292	20-00788		282.75	282.75	3363
FOLLETT SCHOOL SOLUTIONS INC./ 1102	20-00529		139.84	139.84	3364
GARWOOD JR. NORMAN WILLIAM/ 1739	20-01104		450.00	450.00	3365
GEESE CHASERS LLC/ 1910	20-01144		297.00	297.00	3366
GENSERVE INC./ 1477	20-00247		840.00	840.00	3367
GREAT MINDS ABA THERAPY LLC/ 2704	20-00950		46,645.31	46,645.31	3368
HEWITT PSYCHIATRIC PC/ 1923	20-00718		575.00	575.00	3369
HILLMAN BUS SERVICE INC./ 1543	20-00297		2,700.00	2,700.00	3370
HOLLYDELL INC./ 1550	20-01121		31,441.68	31,441.68	3371
HOUGHTON MIFFLIN HARCOURT/ 1552	20-00818		1,166.88	1,166.88	3372
IXL LEARNING/ 1402	20-00949		1,259.00	1,259.00	3373
KINGSWAY LEARNING CENTER/ 1617	20-01116		11,525.67		
	20-01117		20,391.57		
	20-01118		14,185.44		

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Attachment N  
October 30, 2019  
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**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
 for Batch 57 and Check Date is 10/11/2019

va\_bill6.012015  
 09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
KINGSWAY LEARNING CENTER/ 1617	20-01119		20,391.57		
	20-01137		6,825.00		
	20-01138		12,075.00		
	20-01139		12,075.00		
	20-01140		12,075.00	109,544.25	3374
LARC SCHOOL/ 1476	20-01120		4,883.58	4,883.58	3375
LEGO EDUCATION/ 1126	20-00888	Lego Mindstorms, space challen	1,377.50	1,377.50	3376
LEXISNEXIS RISK DATA MANAGEMENT INC./ 1103	20-00854		169.60	169.60	3377
LIBRARY TRAC LLC/ 3128	20-00926	Advanced Student Sign In	250.00	250.00	3378
LONG ANGELA/ 2475	20-01102		50.00	50.00	3379
LOWE'S/ 1195	20-00088		3,116.17	3,116.17	3380
MCGRAW-HILL EDUCATION/ 1934	20-00802		848.97	848.97	3381
MONAHAN PSYD LAURA WILLIAMS/ 1579	20-01029		710.00	710.00	3382
NASCO ARTS & CRAFTS INC./ 1753	20-00817	STEM supplies	826.78		
	20-00906		24.61	851.39	3383
NELBUD SERVICES GROUP INC./ 2097	20-00244		635.00	635.00	3384
NEWBORN NURSES/ 2459	20-01184		840.00	840.00	3385
NICKERSON NEW JERSEY INC./ 2714	20-00629		1,780.01	1,780.01	3386
NICKY'S FOLDERS/ 1588	20-00943		135.00	135.00	3387
NJ ASSOC OF SCH.BUSINESS OFFIC/ 1788	20-00976		200.00		
	20-00977		200.00	400.00	3388
NJASL CONFERENCE REGISTRATION/ 1925	20-00925	Membership Dues	65.00	65.00	3389
NORTHEAST PLUMBING SERVICES/ 2176	20-01103		877.52		
	20-01157		274.21		
	20-01159		282.39		
	20-01160		167.49		
	20-01161		1,940.00		
	20-01163		2,524.55	6,066.16	3390
NOVACOAST INC./ 1117	20-00717		3,600.00	3,600.00	3391
NUTRI-SERVE FOOD MGMT INC./ 1913	20-01101		7,724.47		
	20-01124		12,418.45		
	20-01179		11,490.64	31,633.56	3392

**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
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va\_bill6.012015  
09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
NUTRI-SERVE FOOD MGMT INC./ 1913	20-01101		4,398.23		
	20-01244		9,041.15	13,439.38	3393
PEARSON EDUCATION INC/ 1986	20-00787		614.10		
	20-00807		429.01	1,043.11	3394
PEP BOYS AUTO/ 1462	20-01155		57.57		
	20-01174		186.55	244.12	3395
PITNEY BOWES/ 1969	20-01072		892.02	892.02	3396
PREFERRED HOME HEALTH CARE & NURSING SER/ 2994	20-01186		530.00	530.00	3397
PSE & G CO. INC/ 1895	20-00066		13,218.03	13,218.03	3398
REALLY GOOD STUFF INC./ 2291	20-00968		42.67	42.67	3399
ROSICA HELEN/ 2490	20-01166		38.61	38.61	3400
SCHOLASTIC CLASSROOM MAGAZINES/ 2753	20-00324		3,099.25	3,099.25	3401
SCHOLASTIC INC./ 1961	20-00314		159.28	159.28	3402
SCHOOL HEALTH CORP./ 2264	20-00879		85.50	85.50	3403
SCHOOL HEALTH INSURANCE FUND/ 1098	20-00005		688,959.00	688,959.00	3404
SCHOOL SPECIALTY INC./ 1239	20-00391		555.86		
	20-00496		123.92		
	20-00966		217.21		
	20-5005		1,161.06		
	20-5007		79.64	2,137.69	3405
SENROR WOOLY.COM/ 2210	20-00806		85.00	85.00	3406
SHOP RITE INC./CLEMMENTON/ 1984	20-01028		117.79		
	20-01073		93.27		
	20-01141		365.13		
	20-01142		286.34		
	20-01217		337.17	1,199.70	3407
SHOP RITE INC/CHERRY HILL/ 1966	20-01180		62.31	62.31	3408
SMELTZER CHRISTINE/ 2759	20-01000		50.00	50.00	3409
SOUTH JERSEY GAS COMPANY/ 2021	20-00046		118.40		
	20-00047		31.07		
	20-00049		36.98	186.45	3410

**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
 for Batch 57 and Check Date is 10/11/2019

va\_bill6.012015  
 09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
SPRINT/ 1235	20-00024		1,996.58	1,996.58	3411
STAPLES BUSINESS ADVANTAGE/ 1464	20-00285		459.99	459.99	3412
STAR AUTISM SUPPORT/ 2234	20-00928		1,600.00	1,600.00	3413
STEPHENS MARGUERITE/ 2328	20-01177		21.74	21.74	3414
TAYLOR BRUCE R./ 1046	20-01162		317.68	317.68	3415
TCI/ 2807	20-00803		378.00	378.00	3416
TEACHERS PAY TEACHERS/ 2470	20-00294		117.74		
	20-00295		30.89		
	20-00904		68.60	217.23	3417
THE READING WAREHOUSE/ 2072	20-01022	books	249.55	249.55	3418
TOTAL VIDEO PRODUCTS INC./ 2819	20-00705		6,046.00	6,046.00	3419
TOZOUR ENERGY SYSTEMS INC./ 1750	20-01150		969.26		
	20-01194		368.48	1,337.74	3420
TRISTATE HVAC EQUIPMENT/ 1780	20-01122		477.17		
	20-01148		3,337.50	3,814.67	3421
UNITED REFRIGERATION INC./ 2113	20-01058		289.10		
	20-01173		46.94	336.04	3422
VIRTUA OCCUPATIONAL HEALTH/ 2221	20-01127		384.80	384.80	3423
VOCABULARY SPELLINGCITY.COM/ 1664	20-00890		69.95	69.95	3424
VOORHEES HARDWARE INC./ 2141	20-00996		34.57		
	20-01004	Recurring PO	5.96	40.53	3425
VOORHEES PEDIATRIC REHAB INC./ 2812	20-01187		341.25	341.25	3426
W.B.MASON CO INC./ 2353	20-00939		295.98	295.98	3427
WAKEFEARN FOOD CORP./ 2145	20-01227		1,187.50	1,187.50	3428
WATKIN ANNA D/ 1074	20-01149		3,920.00	3,920.00	3429
WILSON LANGUAGE TRAINING CORP./ 1470	20-00903		841.32	841.32	3430
Y.A.L.E SCHOOL INC/ 1312	20-01197		12,477.88		
	20-01199		25,392.33		
	20-01201		11,523.65		
	20-01203		20,867.15		
	20-01205		20,867.15		
	20-01209		20,867.15		

**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
 for Batch 57 and Check Date is 10/11/2019

va\_bill6.012015  
 09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
Y.A.L.E SCHOOL INC/ 1312	20-01210		14,070.00		
	20-01213		15,196.04		
	20-01214		9,870.00	151,131.35	3431
			<b>Total for Unposted Checks</b>	<b>1,394,241.16</b>	

**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
 for Batch 57 and Check Date is 10/11/2019

va\_bill6.012015  
 09/01/2019

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 10/11/2019 at 12:42:18 PM

Fund	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$1,197,053.58				\$1,197,053.58
20	20	\$141,250.13				\$141,250.13
60	60	\$9,254.93				\$9,254.93
61	61	\$46,682.52				\$46,682.52
GRAND	TOTAL	\$1,394,241.16	\$0.00	\$0.00	\$0.00	\$1,394,241.16

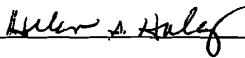
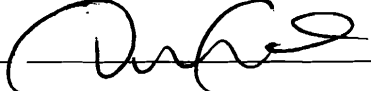
**Gross Payroll**

No Gross Payroll to approve

Total Bills to be Approved \$0.00  
\$1,394,241.16

Business Administrator

Asst Business Administrator

**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batches 58,79 and Check Date is from 10/15/2019 to 10/22/2019

va\_bill6.012015  
09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
ACCO BRANDS/ 2668	20-00620		392.84	392.84	3435
AMAZON.COM LLC/ 3132	20-01036		44.98		
	20-01039		173.23		
	20-01047		26.79		
	20-01053	Library supplies	130.13		
	20-01068		291.36		
	20-01146		1,240.99		
	20-01167	Binders, index cards, push pin	88.96		
	20-01228		27.97		
	20-01250		117.07		
	20-01260		160.00		
	20-01270	Index cards	73.91	2,375.39	3436
APPLE INC./ 1859	20-00436		60,393.75		
	20-00884	iPad repair under warranty	245.00		
	20-01035		758.00		
	20-01079	iPad repairs	98.00	61,494.75	3437
AQUA BOY POWER WASHING LLC/ 2899	20-01175		7,208.00	7,208.00	3438
ATLANTIC CITY ELECTRIC/ 1113	20-00039		3,448.77		
	20-00040		58.54		
	20-00042		10,237.01		
	20-00045		45.93	13,790.25	3439
AUTISM NEW JERSEY/ 2554	20-01027		500.00	500.00	3440
BARNES & NOBLE INC./ 1607	20-00908		347.40	347.40	3441
BECKER'S SCHOOL SUPPLY/ 1254	20-00645		54.54		
	20-00714		131.95	186.49	3442
BEHAVIOR THERAPY ASSOCIATES PA/ 2600	20-00929		195.80	195.80	3443
BENEFIT EXPRESS/ 2766	20-00010		161.46	161.46	3444
BLICK ART COMPANY/ 1463	20-5032		746.55	746.55	3445
BUREAU OF EDUCATION & RESEARCH/ 1176	20-01061		1,813.00	1,813.00	3446
CAMDEN COUNTY MUA/ 1207	20-00012		22,224.15	22,224.15	3447
CDW-GOVERNMENT INC./ 1363	20-01017		5,200.00		
	20-01038		144.00	5,344.00	3448
CHERIE MORELLIS/ 2918	20-01204		79.00	79.00	3449

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**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batches 58,79 and Check Date is from 10/15/2019 to 10/22/2019

va\_bill6.012015  
09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
COMCAST/ 2269	20-00070		7.00	7.00	3450
COOPER UNIVERSITY PHYS/PEDS/ 1278	20-01307		255.00		
	20-01308		258.00	513.00	3451
COX MARTHA/ 1424	20-01251		49.99	49.99	3452
CURRICULUM ASSOCIATES LLC/ 2362	20-01158		240.00		
	20-01192		240.00	480.00	3453
DAVIS & MENDELSON L.L.C./ 1087	20-00016		3,698.17	3,698.17	3454
DELCREST SIGN CO INC./ 1335	20-01253		2,488.45	2,488.45	3455
DELUCCA COLLEEN/ 1827	20-01297		79.00	79.00	3456
DIRECT ENERGY BUSINESS/ 2702	20-00072		2.57		
	20-00074		262.80	265.37	3457
DISCOUNT SCHOOL SUPPLY/ 2409	20-01031		426.52	426.52	3458
ECO CHARTER SCHOOL/ 2257	20-00822		1,084.00	1,084.00	3459
ESS/ 3138	20-01306		10,625.26		
	20-01376		16,313.04	26,938.30	3460
FRONTLINE EDUCATION/ 1519	20-01151		309.18		
	20-01178		6,157.21	6,466.39	3461
GANDER PUBLISHING/ 2416	20-01063		25.90	25.90	3462
GINION CONNIE/ 2399	20-01265		191.79	191.79	3432
GLOUCESTER CNTY SPEC SERVICES/ 1439	20-01080		7,870.00		
	20-01081		4,320.00		
	20-01123		299.88		
	20-01215		299.88	12,789.76	3463
GOMES MARIA/ 1807	20-01286		39.99	39.99	3464
HOUGHTON MIFFLIN HARCOURT/ 1552	20-00961		492.66	492.66	3465
IKNOWIT/ 2869	20-00970		150.00	150.00	3466
INTERNATIONAL LITERACY ASSOC./ 2273	20-00746	Membership	144.00	144.00	3467
IXL LEARNING/ 1402	20-01287		2,200.00	2,200.00	3468
JACK ROBINSON WASTE DISPOSAL/ 1561	20-01236		625.00	625.00	3469
JERRY BARRETT/ 2924	20-01298		110.00	110.00	3470

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**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batches 58,79 and Check Date is from 10/15/2019 to 10/22/2019

va\_bill6.012015  
09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
JOHNSTONE SUPPLY/ 1972	20-01181		968.76	968.76	3471
KATHY YEAGER/ 3169	20-01296		79.00	79.00	3472
KATZENBACH SCHOOL FOR THE DEAF/ 1052	20-01152		300.00	300.00	3473
KEVIN MOORE/ 2910	20-01207		130.00	130.00	3474
KEYSTONE NATIONAL HIGH SCHOOL/ 2902	20-00930	Geometry class 2 students	798.00	798.00	3475
LAKESHORE LEARNING MATERIALS/ 2616	20-00937		233.09		
	20-00998		403.16		
	20-01062		134.95		
	20-01098		102.55	873.75	3476
LEARNING A-Z/ 1613	20-01168		109.95	109.95	3477
LUPINACCI MICHAEL D/ 2740	20-01202		175.00	175.00	3478
MAINTENANCE SUPPLY COMPANY/ 3023	20-5098		1,153.45	1,153.45	3479
MARKRESS AWARDS/ 2179	20-01145		930.00		
	20-01218		836.00	1,766.00	3480
MATTIE DANIEL/ 1038	20-01288		148.54	148.54	3481
MCGRAW-HILL EDUCATION/ 1934	20-00892	S.S. Online subscription	33,037.20	33,037.20	3482
MIRIAM MOHR/ 3170	20-01295		79.00	79.00	3483
MUSICIAN'S FRIEND, INC./ 2961	20-01059		279.80	279.80	3484
NICKERSON NEW JERSEY INC./ 2714	20-00624		1,977.67	1,977.67	3485
NJ AMERICAN WATER CO. INC/ 1810	20-00053		179.64		
	20-00054		530.01		
	20-00055		722.65		
	20-00056		1,621.48		
	20-00057		179.64		
	20-00058		45.71		
	20-00059		179.64		
	20-00060		907.07		
	20-00061		186.25		
	20-00062		179.64		
	20-00063		827.68	5,559.41	3486
NORTHEAST PLUMBING SERVICES/ 2176	20-01246		610.96		
	20-01247		2,173.54	2,784.50	3487

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**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
 for Batches 58,79 and Check Date is from 10/15/2019 to 10/22/2019

va\_bill6.012015  
 09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
NUTRI-SERVE FOOD MGMT INC./ 1913	20-01318		8,994.94	8,994.94	3488
ORTIZ JOHN/ 1289	20-01200		110.00		
	20-01292		220.00	330.00	3489
PARKER MCCAY P.A./ 1990	20-00009		35.00	35.00	3490
PATRIOT ROOFING INC./ 2293	20-01254		1,848.34		
	20-01256		1,051.02		
	20-01257		1,800.51		
	20-01258		4,389.46	9,089.33	3491
PEARSON EDUCATION INC/ 1986	20-00838		672.74		
	20-00960		605.19	1,277.93	3492
PERFECT TOUCH LANDSCAPE INC./ 2741	20-00652		4,990.00	4,990.00	3493
PETERSEN DONNA/ 1645	20-01319		87.65	87.65	3494
PSE & G CO. INC/ 1895	20-00064		28,505.83	28,505.83	3495
PUBLIC SAFETY UNLIMITED, LLC/ 3080	20-00355		1,146.00	1,146.00	3496
PYRAMID EDUCATIONAL CONSULTANT/ 1666	20-01007		242.00	242.00	3497
RACHEL BROWN/ 3144	NAP Check	Payroll check replacement	180.00	180.00	3498
RFP SOLUTIONS INC./ 2282	20-01113		525.00	525.00	3499
ROSS DONNA/ 2339	NAP Check	Replaces LY CK#2623 6/25/2019	251.69	251.69	3433
	20-01261		56.11	56.11	3500
SAFETY DOWN UNDER INC./ 1918	20-01196		3,000.00	3,000.00	3501
SCHAEFFER, BRIDGET/ 2927	20-01206		79.00	79.00	3502
SCHOLASTIC CLASSROOM MAGAZINES/ 2753	20-00307		885.50	885.50	3503
SCHOLASTIC INC./ 1961	20-01086		34.97	34.97	3504
SCHOOL SPECIALTY INC./ 1239	20-5070		767.97	767.97	3505
SENSATIONAL KIDS LLC/ 2368	20-01289		800.00	800.00	3506
SHOP RITE INC./CLEMENTON/ 1984	20-01242	Spanish class supplies	52.92		
	20-01243	Class supplies	97.31		
	20-01249		89.41		
	20-01269		93.24	332.88	3507
SINGER EQUIPMENT CO./ 1830	20-01105		330.30		
	20-01176		2,350.60	2,680.90	3508

Run on 10/22/2019 at 12:20:03 PM

**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batches 58,79 and Check Date is from 10/15/2019 to 10/22/2019

va\_bill6.012015  
09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
SOUTH CHAPTER NJWOA/ 2770	20-01235		85.00	85.00	3509
SOUTH JERSEY GAS COMPANY/ 2021	20-00051		553.56		
	20-00052		69.65	623.21	3510
SOUTHERN NJ PERINATAL COOP./ 1270	20-00083		4,148.50	4,148.50	3511
THE HOME DEPOT PRO/ 1119	20-00778		36,282.25	36,282.25	3512
THE READING WAREHOUSE/ 2072	20-00256	Books	2,626.75	2,626.75	3513
TRISTATE HVAC EQUIPMENT/ 1780	20-00855		2,412.80		
	20-01238		2,289.32	4,702.12	3514
UNITED REFRIGERATION INC./ 2113	20-01171		49.39	49.39	3515
VALERO FLEET SERVICES/ 2016	20-00022		1,148.94	1,148.94	3434
VOCABULARY SPELLINGCITY.COM/ 1664	20-00883		69.95		
	20-00897		69.95		
	20-00910		69.95		
	20-00913		69.95	279.80	3516
VOORHEES BOE/ AGENCY ACCOUNT/ 1582	NAP Check	FICA/MEDI STATE SHARE	80,792.43	80,792.43	910152019
VOORHEES PEDIATRIC REHAB INC./ 2812	20-00625		682.50		
	20-00628		585.00		
	20-00902		375.00	1,642.50	3517
W.B. MASON CO INC./ 2353	20-00289	Office supplies	39.99		
	20-00722		45.36		
	20-00835		4,628.80		
	20-00934		46.94		
	20-5023		4,412.58	9,173.67	3518
WESTERN PEST SERVICES INC./ 1240	20-00272		939.00		
	20-00528		50.00	989.00	3519
WILDBERGER ALAN/ 1873	20-01311	piano tuning	90.00	90.00	3520
XEROX/ 2744	20-00035		7,067.12	7,067.12	3521
XEROX CORPORATION/ 1304	20-00033		155.10	155.10	3522
XEROX CORPORATION/ 1868	20-00032		4,485.07	4,485.07	3523
XEROX CORPORATION/ 1922	20-00034		1,493.06	1,493.06	3524
YOUNG DIANE/ 1089	20-01283		97.27	97.27	3525

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**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
 for Batches 58,79 and Check Date is from 10/15/2019 to 10/22/2019

va\_bill6.012015  
 09/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
ZHANG RUI/ 1403	20-01285		50.00	50.00	3526
			<b>Total for Unposted Checks</b>	<b>446,618.28</b>	

**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batches 58,79 and Check Date is from 10/15/2019 to 10/22/2019

va\_bill6.012015  
09/01/2019

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 10/22/2019 at 12:20:03 PM

Fund	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10	\$1,084.00	\$431.69		\$80,792.43	\$82,308.12
10	11	\$309,215.61				\$309,215.61
10	12	\$36,282.25				\$36,282.25
Fund 10	TOTAL	\$346,581.86	\$431.69		\$80,792.43	\$427,805.98
20	20	\$6,262.77				\$6,262.77
60	60	\$1,064.01				\$1,064.01
61	61	\$11,485.52				\$11,485.52
GRAND	TOTAL	\$365,394.16	\$431.69	\$0.00	\$80,792.43	\$446,618.28

**Gross Payroll**

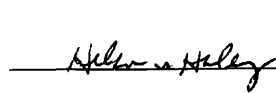
VOORHEES BOE/ AGENCY ACCOUNT/ 1582	PRL-DCRP	978.48	23,106.79	910152019
	PRL-FICA	22,128.31	23,106.79	910152019

\$23,106.79

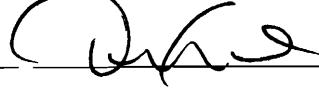
**Total Bills to be Approved**

\$469,725.07

Business Administrator



Asst Business Administrator



REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION

DISTRICT OF:  
VOORHEES TOWNSHIP  
ALL FUNDS

Month Ending September 30, 2019

Cash Report							
Fund	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Journal Adjustments	Ending Cash Balance	Balance Per Secretary Report	Difference
Governmental Fund							
General Fund-Fund 10	\$ 36,243,692.21	\$ 5,931,946.24	\$ 3,739,009.88	\$ -	\$ 38,436,628.57	\$ 38,436,628.57	\$ -
Special Revenue Fund- Fund 20	\$ 127,079.95	\$ 37,518.50	\$ 95,322.95	\$ -	\$ 69,275.50	\$ 69,275.50	\$ -
Capital Projects Funds- Fund 30	\$ 78,900.09	\$ -	\$ -	\$ -	\$ 78,900.09	\$ 78,900.09	\$ -
Debt Service Fund- Fund 40	\$ 14,790.34	\$ 16,079.00	\$ 48,450.00	\$ -	\$ (17,580.66)	\$ (17,580.66)	\$ -
<b>Total Governmental Funds</b>	<b>\$ 36,464,462.59</b>				<b>\$ 38,567,223.50</b>	<b>\$ 38,567,223.50</b>	
Enterprise Fund- Fund 60	\$ 2,614,695.81	\$ 77,730.94	\$ 97,348.25	\$ -	\$ 2,595,078.50	\$ 2,595,078.50	\$ -
Food Service Fund 61	\$ 163,285.79	\$ 66,999.82	\$ 65,185.10	\$ -	\$ 165,100.51	\$ 165,100.51	\$ -
	\$ 2,777,981.60				\$ 2,760,179.01		
Payroll	\$ 1,420.05	\$ 1,599,811.21	\$ 1,599,811.21		\$ 1,420.05	\$ 1,420.05	\$ 0.00
Payroll Agency	\$ 6,830.74	\$ 1,495,996.64	\$ 1,242,209.36		\$ 260,618.02	\$ 260,618.02	\$ 0.00
Unemployment Trust	\$ 821,887.44	\$ 1,280.34	\$ 3,034.23		\$ 820,133.55	\$ 820,133.55	\$ -
<b>Total Trust and Agency</b>	<b>\$ 830,138.23</b>				<b>\$ 1,082,171.62</b>		
<b>Total All Funds</b>	<b>\$ 40,072,582.42</b>	<b>\$ 9,227,362.69</b>	<b>\$ 6,890,370.98</b>	<b>\$ -</b>	<b>\$ 42,409,574.13</b>	<b>\$ 42,409,574.13</b>	<b>\$ -</b>

BANK RECONCILIATION GENERAL ACCOUNT	\$38,567,223.50
BANK RECONCILIATION PAYROLL ACCOUNT	\$1,420.05
BANK RECONCILIATION PAYROLL AGENCY	\$260,618.02
BANK RECONCILIATION CER	\$2,595,078.50
BANK RECONCILIATION FOOD SERVICE	\$165,100.51
BANK RECONCILIATION UNEMPLOYMENT TRUST	\$820,133.55
<b>TOTAL BANK RECONCILIATIONS</b>	<b>\$42,409,574.13</b>

Prepared and submitted by: Danielle Trucano Date: 10/28/2019



10/29 9:00am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 3 Month Period Ending 09/30/2019

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$38,436,628.57
102-107	Cash and cash equivalents		\$6,900.00
116	Capital reserve Account		\$100.00
121	Tax levy receivable		\$33,251,356.60
	Accounts receivable:		
132	Interfund	\$0.32	
141	Intergovernmental - State	\$5,150,927.76	
143	Intergovernmental - Other	\$60,626.78	
			\$5,211,554.86

--- R E S O U R C E S ---

301	Estimated Revenues	\$52,902,301.00	
302	Less Revenues	(\$53,454,078.27)	
			(\$551,777.27)

Total assets and resources \$76,354,762.76

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 3 Month Period Ending 09/30/2019

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421	Accounts Payable		\$739,778.16
	Other current liabilities		(\$13,447.90)
	<b>TOTAL LIABILITIES</b>		<b>\$726,330.26</b>

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year		\$38,900,880.19
754	Reserve for Encumbrance - Prior Year		\$125,838.84
	Reserved fund balance:		
761	Capital reserve account -	\$19,453,239.72	
604	Add: Increase in capital reserve	\$2,000.00	
			\$19,455,239.72
607	Add: Increase in Emergency Reserve	\$1,000.00	
			\$1,000.00
763	Reserve for Sale/Leaseback	\$470,661.62	
			\$470,661.62
764	Reserve for Maintenance	\$2,866,132.00	
606	Add: Increase in Maintenance Reserve	\$1,000.00	
			\$2,867,132.00
750,752,762,767,769	Other reserves		\$1,911,032.14
601	Appropriations	\$56,079,547.65	
602	Less : Expenditures	\$8,983,143.27	
603	Encumbrances	\$39,026,719.03	(\$48,009,862.30)
			\$8,069,685.35
	<b>Total Appropriated</b>		<b>\$71,801,469.86</b>
---	U n a p p r o p r i a t e d ---		
770	Unreserved Fund Balance -		\$5,216,873.64
303	Budgeted Fund Balance		(\$1,389,911.00)
	<b>TOTAL FUND BALANCE</b>		<b>\$75,628,432.50</b>
	<b>TOTAL LIABILITIES AND FUND EQUITY</b>		<b>\$76,354,762.76</b>

Voorhees Township Board of Education  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 3 Month Period Ending 09/30/2019

CAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$56,079,547.65	\$48,009,862.30	\$8,069,685.35
Revenues	(\$52,902,301.00)	(\$53,454,078.27)	\$551,777.27
	<u>\$3,177,246.65</u>	<u>(\$5,444,215.97)</u>	<u>\$8,621,462.62</u>
Change in Capital Reserve accounts:			
604 Plus - Increase in reserve	\$2,000.00		
Change in Tuition Reserve accounts:			
Change in Emergency Reserve account:			
607 Plus - Increase in reserve	\$1,000.00		
Change in Maintenance Reserve account:			
606 Plus - Increase in reserve	\$1,000.00		
Subtotal Reserve Adjustments	<u>\$4,000.00</u>	<u>\$4,000.00</u>	
Less: Adjust for prior year encumb.	(\$1,787,335.65)	(\$1,787,335.65)	
Budgeted Fund Balance	<u>\$1,393,911.00</u>	<u>(\$7,227,551.62)</u>	<u>\$8,621,462.62</u>
Recapitulation of Budgeted Fund Balance by Subfund			
nd 10 (includes 10, 11, 12, and 13)	\$1,393,911.00	(\$7,227,551.62)	\$8,621,462.62
nd 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
nd 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$1,393,911.00</u>	<u>(\$7,227,551.62)</u>	<u>\$8,621,462.62</u>



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 3 Month Period Ending 09/30/2019

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
<b>*** REVENUES/SOURCES OF FUNDS ***</b>				
1XXX From Local Sources	\$47,583,438.00	\$47,747,181.52		(\$163,743.52)
3XXX From State Sources	\$5,265,788.00	\$5,571,892.00		(\$306,104.00)
4XXX From Federal Sources	\$53,075.00	\$8,444.75		\$44,630.25
53XX From Sale or Compensation for loss of F/A		\$126,560.00		(\$126,560.00)
<b>TOTAL REVENUE/SOURCES OF FUNDS</b>	<b>\$52,902,301.00</b>	<b>\$53,454,078.27</b>		<b>(\$551,777.27)</b>
<b>*** EXPENDITURES ***</b>				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
<b>--- CURRENT EXPENSE ---</b>				
11-1XX-100-XXX Regular Programs - Instruction	\$16,310,588.34	\$2,072,461.23	\$13,070,673.22	\$1,167,453.89
11-2XX-100-XXX Special Education - Instruction	\$6,822,489.00	\$854,784.02	\$5,814,843.15	\$152,861.83
11-230-100-XXX Basic Skills - Remedial Instruction	\$756,467.00	\$77,721.16	\$674,545.84	\$4,200.00
11-240-100-XXX Bilingual Education - Instruction	\$200,060.00	\$18,923.00	\$177,827.00	\$3,310.00
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$303,600.00	\$4,764.25	\$105,792.50	\$193,043.25
11-800-330-XXX Community Services Programs	\$1,000.00	\$0.00	\$0.00	\$1,000.00
<b>--- UNDISTRIBUTED EXPENDITURES ---</b>				
11-000-100-XXX Instruction	\$1,570,579.00	\$355,344.76	\$910,973.90	\$304,260.34
11-000-211-XXX Attendance and Social Work Services	\$6,500.00	\$1,650.00	\$4,850.00	\$0.00
11-000-213-XXX Health Services	\$447,850.00	\$55,217.37	\$385,519.83	\$7,112.80
11-000-216-XXX Speech, OT,PT & Related Svcs	\$580,325.00	\$55,686.36	\$515,092.09	\$9,546.55
11-000-218-XXX Guidance	\$541,383.00	\$49,759.08	\$28,629.76	\$462,994.16
11-000-219-XXX Child Study Teams	\$1,505,427.00	\$304,200.91	\$1,153,346.98	\$47,879.11
11-000-219-592 Misc Purch Ser	\$3,500.00	\$19.25	\$217.86	\$3,262.89
11-000-221-XXX Improv of Inst. - Instruc Staff	\$370,897.00	\$75,047.73	\$250,651.91	\$45,197.36
11-000-222-XXX Educational Media Serv/School Library	\$416,209.00	\$72,732.53	\$330,708.16	\$12,768.31
11-000-223-XXX Instructional Staff Training Services	\$668,155.00	\$233,218.28	\$358,426.41	\$76,510.31
11-000-230-XXX Supp. Serv.-General Administration	\$1,176,505.25	\$475,863.28	\$347,802.61	\$352,839.36
11-000-240-XXX Supp. Serv.-School Administration	\$1,525,166.00	\$318,495.93	\$1,063,724.23	\$142,945.84
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$1,202,398.00	\$321,949.31	\$766,599.81	\$113,848.88
11-000-261-XXX Require Maint. for School Facilities	\$1,235,724.84	\$311,745.74	\$382,593.05	\$541,386.05
11-000-262-XXX Custodial Services	\$3,428,870.75	\$788,888.07	\$2,177,472.14	\$462,510.54
11-000-263-XXX Care and Upkeep of Grounds	\$204,864.00	\$27,091.00	\$37,114.25	\$140,658.75
11-000-266-XXX Security	\$272,300.00	\$7,750.00	\$252,000.00	\$12,550.00
11-000-270-XXX Student Transportation Services	\$2,791,353.00	\$160,867.44	\$519,982.99	\$2,110,502.57
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$12,655,656.65	\$1,439,920.41	\$9,642,997.43	\$1,572,738.81
<b>TOTAL GENERAL CURRENT EXPENSE</b>				
<b>EXPENDITURES/USES OF FUNDS</b>	<b>\$54,997,867.83</b>	<b>\$8,084,101.11</b>	<b>\$38,972,385.12</b>	<b>\$7,941,381.60</b>

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 3 Month Period Ending 09/30/2019

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$352,688.28	\$251,198.62	\$44,571.91	\$56,917.75
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$671,444.54	\$644,835.54	.00	\$26,609.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$1,024,132.82	\$896,034.16	\$44,571.91	\$83,526.75
10-000-100-56X Transfer of Funds to Charter Schools	\$57,547.00	\$3,008.00	\$9,762.00	\$44,777.00
TOTAL GENERAL FUND EXPENDITURES	\$56,079,547.65	\$8,983,143.27	\$39,026,719.03	\$8,069,685.35

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 3 Month Period Ending 09/30/2019

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$47,501,938.00	\$47,501,938.00	.00
1XXX	Miscellaneous	\$81,500.00	\$245,243.52	(\$163,743.52)
	TOTAL	\$47,583,438.00	\$47,747,181.52	(\$163,743.52)
		=====	=====	=====
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	\$602,456.00	\$602,456.00	.00
3131	Extraordinary Aid		\$276,012.00	(\$276,012.00)
3132	Categorical Special Education Aid	\$1,699,913.00	\$1,699,913.00	.00
3176	Equalization	\$2,727,088.00	\$2,727,088.00	.00
3177	Categorical Security	\$236,331.00	\$236,331.00	.00
3XXX	Other State Aids	\$0.00	\$30,092.00	(\$30,092.00)
	TOTAL	\$5,265,788.00	\$5,571,892.00	(\$306,104.00)
		=====	=====	=====
--- FEDERAL SOURCES ---				
4200	Federal Grants including Medicaid Reimbursement	\$53,075.00	\$8,444.75	\$44,630.25
	TOTAL	\$53,075.00	\$8,444.75	\$44,630.25
		=====	=====	=====
--- OTHER FINANCING SOURCES ---				
53XX	Sale or Compensation for loss of F/A		\$126,560.00	(\$126,560.00)
	TOTAL	\$0.00	\$126,560.00	(\$126,560.00)
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$52,902,301.00	\$53,454,078.27	(\$551,777.27)
		=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 3 Month Period Ending 09/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** GENERAL CURRENT EXPENSE ***</b>				
--- Regular Programs - Instruction ---				
11-105-100-101 Preschool - Salaries of Teachers	\$164,444.00	\$16,444.40	\$147,999.60	.00
11-110-100-101 Kindergarten - Salaries of Teachers	\$618,614.00	\$53,807.10	\$564,806.90	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$8,327,550.00	\$808,604.81	\$7,517,017.60	\$1,927.59
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$5,059,980.00	\$479,875.51	\$4,527,259.98	\$52,844.51
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$50,000.00	\$10,691.80	\$9,308.20	\$30,000.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$792.00	\$791.10	.00	\$0.90
11-190-100-320 Purchased Prof.-Ed. Services	\$422,168.00	\$71,191.59	\$18,623.52	\$332,352.89
11-190-100-340 Purchased Technical Services	\$49,526.00	\$22,385.02	\$814.90	\$26,326.08
11-190-100-500 Other Purch. Serv. (400-500 series)	\$428,063.84	\$254,220.27	\$103,721.02	\$70,122.55
11-190-100-610 General Supplies	\$739,530.50	\$298,265.40	\$173,640.56	\$267,624.54
11-190-100-640 Textbooks	\$361,800.00	\$37,075.74	.00	\$324,724.26
11-190-100-800 Other Objects	\$88,120.00	\$19,108.49	\$7,480.94	\$61,530.57
<b>TOTAL</b>	<b>\$16,310,588.34</b>	<b>\$2,072,461.23</b>	<b>\$13,070,673.22</b>	<b>\$1,167,453.89</b>
- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$548,468.00	\$50,992.40	\$497,475.60	\$0.00
11-204-100-106 Other Salaries for Instruction	\$220,813.00	\$22,455.17	\$198,357.83	.00
11-204-100-610 General Supplies	\$4,400.00	\$1,224.77	\$242.34	\$2,932.89
11-204-100-640 Textbooks	\$725.00	.00	.00	\$725.00
<b>TOTAL</b>	<b>\$774,406.00</b>	<b>\$74,672.34</b>	<b>\$696,075.77</b>	<b>\$3,657.89</b>
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$510,123.00	\$135,482.96	\$317,007.80	\$57,632.24
11-212-100-106 Other Salaries for Instruction	\$758,726.00	\$111,399.69	\$646,493.00	\$833.31
11-212-100-320 Purchased Prof.-Ed. Services	\$853,219.00	\$125,174.74	\$725,297.94	\$2,746.32
11-212-100-610 General supplies	\$26,500.00	\$11,670.03	\$6,881.31	\$7,948.66
11-212-100-800 Other Objects	\$13,000.00	\$374.70	.00	\$12,625.30
<b>TOTAL</b>	<b>\$2,161,568.00</b>	<b>\$384,102.12</b>	<b>\$1,695,680.05</b>	<b>\$81,785.83</b>
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$2,776,646.00	\$288,204.20	\$2,488,441.80	\$0.00
11-213-100-106 Other Salaries for Instruction	\$737,574.00	\$68,676.65	\$668,897.35	.00
11-213-100-610 General supplies	\$15,900.00	\$2,445.17	\$534.45	\$12,920.38
11-213-100-640 Textbooks	\$2,900.00	.00	.00	\$2,900.00
<b>TOTAL</b>	<b>\$3,533,020.00</b>	<b>\$359,326.02</b>	<b>\$3,157,873.60</b>	<b>\$15,820.38</b>
11-215-100-106 Other Salaries for Instruction	\$32,323.00	\$9,143.28	\$23,179.72	.00
11-215-100-600 General Supplies	\$3,230.00	\$673.66	\$20.61	\$2,535.73
<b>TOTAL</b>	<b>\$35,553.00</b>	<b>\$9,816.94</b>	<b>\$23,200.33</b>	<b>\$2,535.73</b>
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$105,611.00	\$10,561.10	\$95,049.90	\$0.00

Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 3 Month Period Ending 09/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-216-100-106 Other Salaries for Instruction	\$162,331.00	\$15,367.50	\$146,963.50	.00
<b>TOTAL</b>	<b>\$267,942.00</b>	<b>\$25,928.60</b>	<b>\$242,013.40</b>	<b>\$0.00</b>
<b>Home Instruction:</b>				
11-219-100-101 Salaries of Teachers	\$50,000.00	\$938.00	\$0.00	\$49,062.00
<b>TOTAL</b>	<b>\$50,000.00</b>	<b>\$938.00</b>	<b>\$0.00</b>	<b>\$49,062.00</b>
<b>TOTAL SPECIAL ED - INSTRUCTION</b>	<b>\$6,822,489.00</b>	<b>\$854,784.02</b>	<b>\$5,814,843.15</b>	<b>\$152,861.83</b>
<b>--- Basic Skills/Remedial-Instruction ---</b>				
11-230-100-101 Salaries of Teachers	\$752,267.00	\$77,721.16	\$674,545.84	\$0.00
11-230-100-610 General Supplies	\$2,100.00	.00	.00	\$2,100.00
11-230-100-800 Other Objects	\$2,100.00	.00	.00	\$2,100.00
<b>TOTAL</b>	<b>\$756,467.00</b>	<b>\$77,721.16</b>	<b>\$674,545.84</b>	<b>\$4,200.00</b>
<b>--- Bilingual Education-Instruction ---</b>				
11-240-100-101 Salaries of Teachers	\$196,250.00	\$18,923.00	\$177,327.00	\$0.00
11-240-100-610 General Supplies	\$3,810.00	.00	\$500.00	\$3,310.00
<b>TOTAL</b>	<b>\$200,060.00</b>	<b>\$18,923.00</b>	<b>\$177,827.00</b>	<b>\$3,310.00</b>
<b>--- School spons.cocurricular activities-Instruction ---</b>				
11-401-100-100 Salaries	\$276,500.00	\$2,040.50	\$97,959.50	\$176,500.00
11-401-100-800 Other Objects	\$27,100.00	\$2,723.75	\$7,833.00	\$16,543.25
<b>TOTAL</b>	<b>\$303,600.00</b>	<b>\$4,764.25</b>	<b>\$105,792.50</b>	<b>\$193,043.25</b>
<b>--- Community Serv.Programs/Operations. ---</b>				
11-800-330-500 Purchased Services (300-500 series)	\$1,000.00	.00	.00	\$1,000.00
<b>TOTAL</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>
<b>--- UNDISTRIBUTED EXPENDITURES ---</b>				
<b>--- Instruction ---</b>				
11-000-100-562 Tuition to Other LEAs within State Special	\$121,612.00	.00	.00	\$121,612.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$115,540.00	\$599.76	\$86,310.24	\$28,630.00
11-000-100-566 Tuition to Priv Sch for Disabl w/i State	\$1,333,427.00	\$354,745.00	\$824,663.66	\$154,018.34
<b>TOTAL</b>	<b>\$1,570,579.00</b>	<b>\$355,344.76</b>	<b>\$910,973.90</b>	<b>\$304,260.34</b>
<b>--- Attendance and social work services ---</b>				
11-000-211-100 Salaries	\$6,500.00	\$1,650.00	\$4,850.00	.00
<b>TOTAL</b>	<b>\$6,500.00</b>	<b>\$1,650.00</b>	<b>\$4,850.00</b>	<b>\$0.00</b>
<b>--- Health services ---</b>				
11-000-213-100 Salaries	\$414,116.00	\$45,574.68	\$368,541.32	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$20,300.00	\$4,145.40	\$15,882.65	\$271.95
11-000-213-600 Supplies and Materials	\$11,434.00	\$5,497.29	\$1,095.86	\$4,840.85
11-000-213-800 Other Objects	\$2,000.00	.00	.00	\$2,000.00
<b>TOTAL</b>	<b>\$447,850.00</b>	<b>\$55,217.37</b>	<b>\$385,519.83</b>	<b>\$7,112.80</b>
<b>--- Speech, OT,PT &amp; Related Svcs ---</b>				
11-000-216-100 Salaries	\$552,125.00	\$55,122.50	\$497,002.50	.00

Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 3 Month Period Ending 09/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-216-320 Purchased Prof. Ed. Services	\$25,300.00	.00	\$17,800.00	\$7,500.00
11-000-216-600 Supplies and Materials	\$2,900.00	\$563.86	\$289.59	\$2,046.55
<b>TOTAL</b>	<b>\$580,325.00</b>	<b>\$55,686.36</b>	<b>\$515,092.09</b>	<b>\$9,546.55</b>
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$500,210.00	\$40,192.30	.00	\$460,017.70
11-000-218-105 Sal Secr. & Clerical Asst.	\$38,173.00	\$9,543.24	\$28,629.76	.00
11-000-218-600 Supplies and Materials	\$3,000.00	\$23.54	.00	\$2,976.46
<b>TOTAL</b>	<b>\$541,383.00</b>	<b>\$49,759.08</b>	<b>\$28,629.76</b>	<b>\$462,994.16</b>
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$1,329,525.00	\$249,443.58	\$1,075,370.52	\$4,710.90
11-000-219-105 Sal Secr. & Clerical Asst.	\$90,765.00	\$23,932.74	\$66,832.26	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$23,978.00	\$5,810.00	\$5,055.00	\$13,113.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$18,000.00	\$17,742.32	.00	\$257.68
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$3,500.00	\$19.25	\$217.86	\$3,262.89
11-000-219-600 Supplies and Materials	\$30,559.00	\$5,572.77	\$4,481.20	\$20,505.03
11-000-219-800 Other Objects	\$12,600.00	\$1,699.50	\$1,608.00	\$9,292.50
<b>TOTAL</b>	<b>\$1,508,927.00</b>	<b>\$304,220.16</b>	<b>\$1,153,564.84</b>	<b>\$51,142.00</b>
- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$261,882.00	\$47,388.88	\$214,493.12	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$47,700.00	\$12,075.00	\$35,625.00	.00
11-000-221-11X Other Salaries	\$5,000.00	.00	.00	\$5,000.00
11-000-221-320 Purchased Prof. - Ed. Services	\$12,200.00	.00	.00	\$12,200.00
11-000-221-500 Other Purchased Services (400-500 series)	\$4,050.00	.00	\$233.81	\$3,816.19
11-000-221-600 Supplies and Materials	\$28,785.00	\$10,530.35	\$199.98	\$18,054.67
11-000-221-800 Other Objects	\$11,280.00	\$5,053.50	\$100.00	\$6,126.50
<b>TOTAL</b>	<b>\$370,897.00</b>	<b>\$75,047.73</b>	<b>\$250,651.91</b>	<b>\$45,197.36</b>
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$378,409.00	\$55,116.97	\$323,292.03	.00
11-000-222-600 Supplies and Materials	\$37,800.00	\$17,615.56	\$7,416.13	\$12,768.31
<b>TOTAL</b>	<b>\$416,209.00</b>	<b>\$72,732.53</b>	<b>\$330,708.16</b>	<b>\$12,768.31</b>
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$344,213.00	\$67,971.68	\$276,241.32	.00
11-000-223-11X Other Salaries	\$290,392.00	\$136,395.13	\$81,663.59	\$72,333.28
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$30,000.00	\$28,498.00	\$350.00	\$1,152.00
11-000-223-500 Other Purchased Services (400-500 series)	\$350.00	\$76.97	.00	\$273.03
11-000-223-600 Supplies and Materials	\$1,300.00	.00	.00	\$1,300.00
11-000-223-800 Other Objects	\$1,900.00	\$276.50	\$171.50	\$1,452.00
<b>TOTAL</b>	<b>\$668,155.00</b>	<b>\$233,218.28</b>	<b>\$358,426.41</b>	<b>\$76,510.31</b>
- Support services-general administration ---				
11-000-230-100 Salaries	\$282,800.00	\$70,845.96	\$211,954.04	\$0.00
11-000-230-331 Legal Services	\$70,000.00	\$9,121.29	\$60,878.71	.00
11-000-230-332 Audit Fees	\$59,000.00	.00	.00	\$59,000.00

Voorhees Township Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 3 Month Period Ending 09/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-334 Architectural/Engineering Services	\$54,000.00	.00	.00	\$54,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$45,400.00	\$26,874.60	\$2,159.80	\$16,365.60
11-000-230-340 Purchased Tech. Services	\$3,000.00	\$2,610.00	.00	\$390.00
11-000-230-530 Communications/Telephone	\$320,040.25	\$77,524.12	\$61,331.74	\$181,184.39
11-000-230-585 BOE Other Purchased Prof. Svc.	\$9,600.00	.00	.00	\$9,600.00
11-000-230-590 Other Purchased Services	\$275,400.00	\$260,098.00	\$2,000.00	\$13,302.00
11-000-230-610 General Supplies	\$15,079.00	\$1,322.03	\$9,078.32	\$4,678.65
11-000-230-630 BOE In-House Training/Meeting Supplies	\$6,400.00	.00	.00	\$6,400.00
11-000-230-890 Misc. Expenditures	\$12,786.00	\$5,481.43	\$400.00	\$6,904.57
11-000-230-895 BOE Membership Dues and Fees	\$23,000.00	\$21,985.85	.00	\$1,014.15
<b>TOTAL</b>	<b>\$1,176,505.25</b>	<b>\$475,863.28</b>	<b>\$347,802.61</b>	<b>\$352,839.36</b>
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$842,966.00	\$191,977.62	\$650,988.38	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$532,163.00	\$121,105.66	\$411,057.34	.00
11-000-240-600 Supplies and Materials	\$21,470.00	\$5,412.65	\$1,678.51	\$14,378.84
11-000-240-800 Other Objects	\$128,567.00	.00	.00	\$128,567.00
<b>TOTAL</b>	<b>\$1,525,166.00</b>	<b>\$318,495.93</b>	<b>\$1,063,724.23</b>	<b>\$142,945.84</b>
--- Central Services ---				
11-000-251-100 Salaries	\$476,414.00	\$114,920.28	\$361,493.72	.00
11-000-251-330 Purchased Prof. Services	\$71,320.00	\$31,297.00	\$18,037.51	\$21,985.49
11-000-251-592 Misc Pur Serv (400-500 series )	\$16,300.00	\$667.00	\$5,008.24	\$10,624.76
11-000-251-600 Supplies and Materials	\$18,000.00	\$6,424.87	\$371.44	\$11,203.69
11-000-251-89X Other Objects	\$61,621.00	\$6,129.92	\$22,961.79	\$32,529.29
<b>TOTAL</b>	<b>\$643,655.00</b>	<b>\$159,439.07</b>	<b>\$407,872.70</b>	<b>\$76,343.23</b>
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$210,861.00	\$52,715.16	\$158,145.84	.00
11-000-252-340 Purchased Technical Services	\$155,180.00	\$107,982.08	\$14,575.00	\$32,622.92
11-000-252-500 Other Pur Serv. (400-500 series )	\$188,189.00	.00	\$186,006.27	\$2,182.73
11-000-252-800 Other Objects	\$4,513.00	\$1,813.00	.00	\$2,700.00
<b>TOTAL</b>	<b>\$558,743.00</b>	<b>\$162,510.24</b>	<b>\$358,727.11</b>	<b>\$37,505.65</b>
<b>TOTAL Cent. Svcs. &amp; Admin IT</b>	<b>\$1,202,398.00</b>	<b>\$321,949.31</b>	<b>\$766,599.81</b>	<b>\$113,848.88</b>
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$257,020.00	\$64,412.46	\$192,607.54	.00
11-000-261-420 Cleaning, Repair & Maint. Svc	\$953,704.84	\$247,333.28	\$189,985.51	\$516,386.05
11-000-261-610 General Supplies	\$25,000.00	.00	.00	\$25,000.00
<b>TOTAL</b>	<b>\$1,235,724.84</b>	<b>\$311,745.74</b>	<b>\$382,593.05</b>	<b>\$541,386.05</b>
--- Custodial Services ---				
11-000-262-1XX Salaries	\$1,154,996.00	\$297,950.48	\$838,708.52	\$18,337.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$11,730.00	\$11,648.50	.00	\$81.50
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$7,569.00	\$451.80	.00	\$7,117.20
11-000-262-490 Other Purchased Property Svc.	\$134,296.00	\$12,141.32	\$121,858.68	\$296.00
11-000-262-520 Insurance	\$176,093.00	\$176,093.00	.00	.00

Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 3 Month Period Ending 09/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-580 Travel	\$5,037.00	\$4,937.00	\$100.00	.00
11-000-262-590 Misc. Purchased Services	\$27,984.46	\$1,659.46	\$9,450.00	\$16,875.00
11-000-262-610 General Supplies	\$321,299.00	\$97,882.17	\$130,558.00	\$92,858.83
11-000-262-621 Energy (Natural Gas)	\$100,871.29	\$600.13	\$62,438.60	\$37,832.56
11-000-262-622 Energy (Electricity)	\$1,484,960.00	\$185,125.21	\$1,014,358.34	\$285,476.45
11-000-262-8XX Other Objects	\$4,035.00	\$399.00	\$0.00	\$3,636.00
<b>TOTAL</b>	<b>\$3,428,870.75</b>	<b>\$788,888.07</b>	<b>\$2,177,472.14</b>	<b>\$462,510.54</b>
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$176,200.00	\$27,091.00	\$37,114.25	\$111,994.75
11-000-263-610 General Supplies	\$28,664.00	.00	.00	\$28,664.00
<b>TOTAL</b>	<b>\$204,864.00</b>	<b>\$27,091.00</b>	<b>\$37,114.25</b>	<b>\$140,658.75</b>
--- Security ---				
11-000-266-300 Purchased Prof. & Tech. Svc.	\$270,800.00	\$7,750.00	\$252,000.00	\$11,050.00
11-000-266-610 General Supplies	\$1,500.00	.00	.00	\$1,500.00
<b>TOTAL</b>	<b>\$272,300.00</b>	<b>\$7,750.00</b>	<b>\$252,000.00</b>	<b>\$12,550.00</b>
<b>TOTAL Oper &amp; Maint of Plant Services</b>	<b>\$5,141,759.59</b>	<b>\$1,135,474.81</b>	<b>\$2,849,179.44</b>	<b>\$1,157,105.34</b>
- Student transportation services ---				
11-000-270-160 Sal Pupil Trans (Bet Home & Sch)-reg	\$59,995.00	\$14,998.62	\$44,996.38	.00
11-000-270-161 Sal Pupil Trans (Bet Home & Sch)-Sp Ed	\$10,587.00	\$2,646.84	\$7,940.16	.00
11-000-270-350 Management Fee - ESC Transp. Prog.	\$21,320.00	\$2,981.03	\$8,228.97	\$10,110.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$1,370,407.00	.00	.00	\$1,370,407.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$191,441.00	\$3,150.00	\$10,493.03	\$177,797.97
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$619,248.00	\$77,204.00	\$500.00	\$541,544.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$376,995.00	\$59,620.55	\$317,374.45	.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$130,000.00	\$266.40	\$125,000.00	\$4,733.60
11-000-270-610 General Supplies	\$11,360.00	.00	\$5,450.00	\$5,910.00
<b>TOTAL</b>	<b>\$2,791,353.00</b>	<b>\$160,867.44</b>	<b>\$519,982.99</b>	<b>\$2,110,502.57</b>
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$4,770.00	.00	\$2,493.24	\$2,276.76
11-XXX-XXX-220 Social Security Contributions	\$622,300.00	\$95,320.06	\$491,931.29	\$35,048.65
11-XXX-XXX-241 Other Retirement Contrib. - PERS	\$680,000.00	\$4,428.54	\$675,571.46	.00
11-XXX-XXX-250 Unemployment Compensation	\$54,804.00	.00	.00	\$54,804.00
11-XXX-XXX-270 Health Benefits	\$10,766,482.65	\$1,248,389.45	\$8,465,711.44	\$1,052,381.76
11-XXX-XXX-280 Tuition Reimbursement	\$100,000.00	.00	.00	\$100,000.00
11-XXX-XXX-290 Other Employee Benefits	\$23,500.00	.00	.00	\$23,500.00
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$403,800.00	\$91,782.36	\$7,290.00	\$304,727.64
<b>TOTAL</b>	<b>\$12,655,656.65</b>	<b>\$1,439,920.41</b>	<b>\$9,642,997.43</b>	<b>\$1,572,738.81</b>
<b>Total Undistributed Expenditures</b>	<b>\$30,603,663.49</b>	<b>\$5,055,447.45</b>	<b>\$19,128,703.41</b>	<b>\$6,419,512.63</b>
<b>*** TOTAL CURRENT EXPENSE EXPENDITURES ***</b>	<b>\$54,997,867.83</b>	<b>\$8,084,101.11</b>	<b>\$38,972,385.12</b>	<b>\$7,941,381.60</b>
<b>*** TOTAL CURRENT EXPENSE EXPENDITURES &amp; TRANSFERS ***</b>	<b>\$54,997,867.83</b>	<b>\$8,084,101.11</b>	<b>\$38,972,385.12</b>	<b>\$7,941,381.60</b>



Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 3 Month Period Ending 09/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** CAPITAL OUTLAY ***</b>				
<b>--- EQUIPMENT ---</b>				
Regular programs-instruction				
12-120-100-730	Grades 1-5	(\$6,046.00)	\$6,046.00	.00
Undistributed expenses				
12-000-210-730	Support services-students-reg.	\$50,000.00	\$0.00	\$50,000.00
12-000-219-730	Support services-students-spec.	\$2,500.00	.00	\$2,500.00
12-000-252-730	Admin. Info. Tech.	\$6,249.41	.00	.00
12-000-261-730	Undist. Exp.-Req. Maint. Schl Facilities	\$52,632.12	\$40,075.37	\$3,717.75
<b>Undist. Exp. - Non-instructional Services</b>				
<b>TOTAL</b>		<b>\$111,381.53</b>	<b>\$34,029.37</b>	<b>\$21,134.41</b>
<b>--- Facilities acquisition and construction services ---</b>				
12-000-400-450	Construction Services	\$644,835.54	\$644,835.54	.00
12-000-400-800	Other objects	\$26,609.00	.00	\$26,609.00
Sub Total		\$671,444.54	\$644,835.54	\$0.00
<b>TOTAL</b>		<b>\$671,444.54</b>	<b>\$644,835.54</b>	<b>\$0.00</b>
<b>TOTAL CAPITAL OUTLAY EXPENDITURES</b>		<b>\$782,826.07</b>	<b>\$678,864.91</b>	<b>\$21,134.41</b>

Voorhees Township Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 3 Month Period Ending 09/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$57,547.00	\$3,008.00	\$9,762.00	\$44,777.00
TOTAL GENERAL FUND EXPENDITURES	\$55,838,240.90	\$8,765,974.02	\$39,003,281.53	\$8,068,985.35

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education  
General Fund - Fund 10

For 3 Month Period Ending 09/30/2019

I, Helen G. Haley, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen G. Haley  
Board Secretary/Business Administrator

10/29/19  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 3 Month Period Ending 09/30/2019

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$69,275.50
	Accounts receivable:		
141	Intergovernmental - State	\$5,449.38	
142	Intergovernmental - Federal	(\$66.50)	
		-----	\$5,382.88

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,258,795.40	
302	Less Revenues	(\$59,243.00)	
		-----	\$1,199,552.40
	Total assets and resources		----- \$1,274,210.78 =====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 3 Month Period Ending 09/30/2019

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State		\$49,965.15
421	Accounts Payable		\$143,365.37
481	Deferred revenues		(\$4,050.70)
	Other current liabilities		\$0.32

TOTAL LIABILITIES

-----  
 \$189,280.14  
 =====

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$897,347.57
601	Appropriations	\$1,258,795.40	
602	Less: Expenditures	\$173,864.76	
603	Encumbrances	\$897,347.57	(\$1,071,212.33)
			\$187,583.07

TOTAL FUND BALANCE

-----  
 \$1,084,930.64

TOTAL LIABILITIES AND FUND EQUITY

\$1,274,210.78  
 =====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 Special Revenue Fund - Fund 20  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 3 Month Period Ending 09/30/2019

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
<b>*** REVENUES/SOURCES OF FUNDS ***</b>					
3XXX	From State Sources	\$148,554.40	\$59,243.00		\$89,311.40
4XXX	From Federal Sources	\$1,110,241.00	.00		\$1,110,241.00
<b>TOTAL REVENUE/SOURCES OF FUNDS</b>		<b>\$1,258,795.40</b>	<b>\$59,243.00</b>		<b>\$1,199,552.40</b>
<b>*** EXPENDITURES ***</b>					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
<b>STATE PROJECTS:</b>					
	Nonpublic textbooks	\$9,012.40	\$5,628.15	\$1,733.25	\$1,651.00
	Nonpublic auxiliary services	\$92,134.00	.00	\$92,134.00	.00
	Nonpublic nursing services	\$13,968.00	.00	\$13,968.00	.00
	Nonpublic Technology Aid	\$5,076.00	\$1,546.73	\$3,420.00	\$109.27
	Nonpublic School Programs	\$21,600.00	.00	\$645.87	\$20,954.13
	Other State Projects	\$6,764.00	\$1,200.00	\$0.00	\$5,564.00
<b>TOTAL STATE PROJECTS</b>		<b>\$148,554.40</b>	<b>\$8,374.88</b>	<b>\$111,901.12</b>	<b>\$28,278.40</b>
<b>FEDERAL PROJECTS:</b>					
	NCLB Title I - Part A/D	\$225,013.00	\$15,504.14	\$154,871.86	\$54,637.00
	I.D.E.A. Part B (Handicapped)	\$789,571.00	\$140,943.41	\$581,152.59	\$67,475.00
	NCLB Title II - Part A/D	\$52,150.00	\$5,164.00	\$31,422.00	\$15,564.00
	NCLB Title III - English Language Enhancement	\$43,507.00	\$3,878.33	\$18,000.00	\$21,628.67
	Other Federal Projects	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL FEDERAL PROJECTS</b>		<b>\$1,110,241.00</b>	<b>\$165,489.88</b>	<b>\$785,446.45</b>	<b>\$159,304.67</b>
<b>*** TOTAL EXPENDITURES ***</b>		<b>\$1,258,795.40</b>	<b>\$173,864.76</b>	<b>\$897,347.57</b>	<b>\$187,583.07</b>

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 SPECIAL REVENUE - FUND 20  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 3 Month Period Ending 09/30/2019

	ESTIMATED	ACTUAL	UNREALIZED
---			
LOCAL SOURCES			
---			
STATE SOURCES			
3290 Recovery High School Access Grant	\$6,764.00	.00	\$6,764.00
32XX Other Restricted Entitlements	\$141,790.40	\$59,243.00	\$82,547.40
Total Revenue from State Sources	\$148,554.40	\$59,243.00	\$89,311.40
---			
FEDERAL SOURCES			
4411-16 Title I	\$225,013.00	.00	\$225,013.00
4451-55 Title II	\$52,150.00	.00	\$52,150.00
4491-94 Title III	\$43,507.00	.00	\$43,507.00
4420-29 I.D.E.A. Part B (Handicapped)	\$789,571.00	.00	\$789,571.00
Total Revenues from Federal Sources	\$1,110,241.00	\$0.00	\$1,110,241.00
TOTAL REVENUES/SOURCES OF FUNDS	\$1,258,795.40	\$59,243.00	\$1,199,552.40



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 Special Revenue Fund - Fund 20  
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 3 Month Period Ending 09/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20- <del>XXX-XXX-XXX</del> All Other State/Fed/Loc Projects	\$1,258,795.40	\$173,864.76	\$897,347.57	\$187,583.07
<b>TOTAL EXPENDITURE</b>	<b>\$1,258,795.40</b>	<b>\$173,864.76</b>	<b>\$897,347.57</b>	<b>\$187,583.07</b>

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION

Voorhees Township Board of Education

Special Revenue Fund - Fund 20  
For 3 Month Period Ending 09/30/2019

I, Helen G. Haley, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen G. Haley  
Board Secretary/Business Administrator

10/28/19  
Date

380  
All amounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 3 Month Period Ending 09/30/2019

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

402	Interfund accounts payable				(\$0.02)
	Other current liabilities				\$270,477.66
	<b>TOTAL LIABILITIES</b>				<u>\$270,477.64</u>

FUND BALANCE

--- A p p r o p r i a t e d ---

601	Appropriations	\$6,100.06			
				<u>\$6,100.06</u>	
	<b>Total Appropriated</b>			<u>\$6,100.06</u>	

--- U n a p p r o p r i a t e d ---

770	Fund balance				(\$197,677.61)
	<b>TOTAL FUND BALANCE</b>				<u>(\$191,577.55)</u>
	<b>TOTAL LIABILITIES AND FUND EQUITY</b>				<u>\$78,900.09</u>

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education

Capital Projects Fund - Fund 30  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 3 Month Period Ending 09/30/2019

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
-----				
=====				
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
-----				
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-450 Construction services	\$6,100.06	.00	.00	\$6,100.06
-----				
Total fac.acq.and constr. serv.	\$6,100.06	\$0.00	\$0.00	\$6,100.06
=====				
TOTAL EXPENDITURES	\$6,100.06	\$0.00	\$0.00	\$6,100.06
*** TOTAL EXPENDITURES AND TRANSFERS	\$6,100.06	\$0.00	\$0.00	\$6,100.06
=====				

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education

Capital Projects Fund - Fund 30  
For 3 Month Period Ending 09/30/2019

I, Helen G. Haley, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen G. Haley  
Board Secretary/Business Administrator

10/28/19  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education  
Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 3 Month Period Ending 09/30/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$17,580.66)
121	Tax levy receivable		\$11,053.00
	Accounts receivable:		
132	Interfund	(\$0.02)	
141	Intergovernmental - State	\$326,372.00	
			-----
			\$326,371.98

--- R E S O U R C E S ---

301	Estimated Revenues	\$364,557.00	
302	Less Revenues	(\$364,557.00)	
			-----
	Total assets and resources		\$319,844.32
			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education

Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 3 Month Period Ending 09/30/19

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$1,031,900.00	
602	Less : Expenditures	\$48,450.00		
			(\$48,450.00)	
				\$983,450.00

Total Appropriated \$983,450.00

--- Unappropriated ---

770	Fund Balance			\$3,737.32
603	Budgeted Fund Balance			(\$667,343.00)

TOTAL FUND BALANCE \$319,844.32

TOTAL LIABILITIES AND FUND EQUITY \$319,844.32

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$1,031,900.00	\$48,450.00	\$983,450.00
Revenues	(\$364,557.00)	(\$364,557.00)	\$0.00
	\$667,343.00	(\$316,107.00)	\$983,450.00
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$667,343.00	(\$316,107.00)	\$983,450.00
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	\$667,343.00	(\$316,107.00)	\$983,450.00

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education

Debt Service Fund - Fund 40  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 3 Month Period Ending 09/30/19

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210	Local tax levy	\$22,106.00	\$22,106.00	.00
	Total Local Sources	\$22,106.00	\$22,106.00	\$0.00
--- State Sources ---				
3160	Debt service aid Type II	\$342,451.00	\$342,451.00	.00
	Total State Sources	\$342,451.00	\$342,451.00	\$0.00
	TOTAL REVENUE/SOURCES OF FUNDS	\$364,557.00	\$364,557.00	\$0.00

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education

Debt Service Fund - Fund 40  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 3 Month Period Ending 09/30/19

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$96,900.00	\$48,450.00	\$48,450.00
40-701-510-910 Redemption of Principal	\$935,000.00	.00	\$935,000.00
	-----	-----	-----
TOTAL	\$1,031,900.00	\$48,450.00	\$983,450.00
	=====	=====	=====
	-----	-----	-----
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$1,031,900.00	\$48,450.00	\$983,450.00
	=====	=====	=====
*** TOTAL USES OF FUNDS ***	\$1,031,900.00	\$48,450.00	\$983,450.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education  
Debt Service Fund - Fund 40

For 3 Month Period Ending 09/30/19

I, Helen G. Haley, Board Secretary/Business Administrator  
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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen G. Haley  
Board Secretary/Administrator

10/28/19  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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## Voorhees Township Board of Education Monthly Transfer Report

va\_s1701  
09/01/2019

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX	16,400,139.00	10,449.34	16,410,588.34	1,641,058.83	( 100,000.00)	-0.61	1,541,058.83	1,187,635.78
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	8,181,093.00	14,860.00	8,195,953.00	819,595.30	163,388.00	1.99	982,983.30	170,014.86
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	303,600.00	0.00	303,600.00	30,360.00	0.00	0.00	30,360.00	193,043.25
Community Services Programs/Operations	1X-800-330-XXX	1,000.00	0.00	1,000.00	100.00	0.00	0.00	100.00	1,000.00
<b>UNDISTRIBUTED EXPENDITURES</b>		<b>24,885,832.00</b>	<b>25,309.34</b>	<b>24,911,141.34</b>					<b>1,551,693.89</b>
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	1,443,967.00	0.00	1,443,967.00	144,396.70	126,612.00	8.77	271,008.70	304,260.34
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	2,847,895.00	674.00	2,848,569.00	284,856.90	72,300.00	2.54	357,156.90	534,016.31
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	1,039,052.00	0.00	1,039,052.00	103,905.20	0.00	0.00	103,905.20	122,057.67
General Administration	1X-000-230-XXX	1,174,784.00	783.66	1,175,567.66	117,556.77	937.59	0.08	118,494.36	352,839.36
School Administration	1X-000-240-XXX	1,525,466.00	0.00	1,525,466.00	152,546.60	( 300.00)	-0.02	152,246.60	142,945.84
Central Services & Administrative Information Technology	1X-000-25X-XXX	1,183,569.00	17,016.00	1,200,585.00	120,058.50	1,813.00	0.15	121,871.50	113,848.88
Operation and Maintenance of Plant Services	1X-000-26X-XXX	5,016,390.00	174,208.59	5,190,598.59	519,059.86	( 48,839.00)	-0.94	470,220.86	1,157,693.55
Student Transportation Services	1X-000-270-XXX	2,791,353.00	0.00	2,791,353.00	279,135.30	0.00	0.00	279,135.30	2,110,502.57

## Voorhees Township Board of Education Monthly Transfer Report

va\_s1701  
09/01/2019

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	12,207,248.00	719,408.65	12,926,656.65	1,292,665.67	( 271,000.00)	-2.10	1,021,665.67	1,572,738.81
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>29,229,724.00</b>	<b>912,090.90</b>	<b>30,141,814.90</b>					<b>6,410,903.33</b>
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	92,500.00	205,099.87	297,599.87	29,759.99	55,088.41	18.51	84,848.40	56,917.75
Facilities Acquisition and Construction Services	12-000-4XX-XXX	26,609.00	644,835.54	671,444.54	0.00	0.00	0.00	0.00	26,609.00
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>119,109.00</b>	<b>849,935.41</b>	<b>969,044.41</b>					<b>83,526.75</b>
<b>TOTAL SPECIAL SCHOOLS</b>	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	57,547.00	0.00	57,547.00	5,754.70	0.00	0.00	5,754.70	44,777.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>OPERATING BUDGET GRAND TOTAL</b>		<b>54,292,212.00</b>	<b>1,787,335.65</b>	<b>56,079,547.65</b>					<b>8,090,900.97</b>

  
School Business Administrator Signature

10/28/19  
Date



# Voorhees Township Board of Education

## Void Check Register By Date

Cycle=4

va\_chkv1.5\_102317  
10/01/2019

394

Account	Check Description	PO Number	Vendor Number / Name	Cycle	Check No.	Check Amount	Check Type	Void Date
<b>Date</b>								
<b>08/30/2019</b>								
11-000-261-420-10-000-E	EQUIP CONTR SVC	20-00819	2282 / RFP SOLUTIONS INC.	4	3092	\$359.38	Inv-Void-Chk	10/01/2019
<b>Total For 08/30/2019</b>						<b>\$359.38</b>		
<b>10/11/2019</b>								
11-000-100-566-04- -	TUIT-PRIV-NJ	20-01078	2600 / BEHAVIOR THERAPY ASSOCIATES PA	4	3347	\$3,700.00	Inv-Void-Chk	10/01/2019
<b>Total For 10/11/2019</b>						<b>\$3,700.00</b>		
<b>10/22/2019</b>								
11-401-100-890-09- -	MISC EXPEN	20-01235	2770 / SOUTH CHAPTER NJWOA	4	3509	\$85.00	PO-Void-Chk	10/01/2019
<b>Total For 10/22/2019</b>						<b>\$85.00</b>		
<b>Report Totals</b>						<b>Total Voided:</b>	<b>\$4,144.38</b>	

**Voorhees Township Board of Education**  
**Void Check Register By Date**

va\_chkv1.5\_102317  
 10/01/2019

Cycle=4

Account	Check Description	PO Number	Vendor Number / Name	Cycle	Check No.	Check Amount	Check Type	Void Date
<b>Date</b>								
<b>10/11/2019</b>								
11-000-100-566-04- -	TUIT-PRIV-NJ	20-01078	2600 / BEHAVIOR THERAPY ASSOCIATES PA	4	3347	\$3,700.00	Inv-Void-Chk	10/01/2019
<b>Total For 10/11/2019</b>						<b>\$3,700.00</b>		
<b>10/22/2019</b>								
11-401-100-890-09- -	MISC EXPEN	20-01235	2770 / SOUTH CHAPTER NJWOA	4	3509	\$85.00	PO-Void-Chk	10/01/2019
<b>Total For 10/22/2019</b>						<b>\$85.00</b>		
<b>Report Totals</b>				<b>Total Voided:</b>		<b>\$3,785.00</b>		

**R** A D E Y   A S S O C I A T E S   ■   A R C H I T E C T S

100 HADDONTOWNE COURT ■ CHERRY HILL, NJ 08034 ■ T: 856.428.5503 ■ F: 856-429.5775 ■ WWW.RADEYASSOCIATES.COM

FRANK H. RADEY, III, AIA, LEEDAP  
PRESIDENT

NJ LICENSE No. 12168

October 15, 2019

Attn: Helen Haley, School Business Administrator  
Voorhees Township Board of Education  
329 Route 73  
Voorhees, NJ 08043

Re: EARLY CHILHOOD EDUCATIONAL SPACE - Feasibility Study Proposal

Dear Helen:

RAA is glad to offer the Voorhees Township Board of Education our proposal to perform a study that explores the feasibility of constructing additional educational space required to accommodate a district wide, full day Kindergarten program as well as explore the potential inclusion of a full day preschool program.

**Part I: GENERAL DESCRIPTION OF THE PROJECT**

The feasibility study will investigate the feasibility of:

1. Expanding each school
2. Expanding the Kresson School
3. Converting the Board office to an Early Childhood Center

**Part II: SCOPE OF BASIC SERVICES****A. Survey / As Built / Data collection:**

- Review current ASSA report and demographic studies.
- Perform a visual interior survey and site observation to establish the current asbuilt conditions of the building and site features.
- Research the option for tying the Board office into the CCMUA's sanitary main.
- Review NJDOE specifications in order to determine what, if any facility needs are required because of regulations pertaining to early childhood education (ie. Bathrooms in each classroom etc.)

**B. Programming**

Meet with the administration to get an understanding of the early childhood program requirements and any changes to current administrative space requirements that may or may not fit at the current location.

**C. Concept Plans:**

Prepare conceptual level plan options for:

- a. Converting the Board office to an Early Childhood Center.

# RADEY ASSOCIATES ARCHITECTS

100 HADDON TOWNE COURT ■ CHERRY HILL, NJ 08034 ■ T: 856.428.5503 ■ F: 856-429.5775 ■ WWW.RADEYASSOCIATES.COM

- b. Adding early childhood space to the Kresson School.
- c. Adding early childhood space to the Hamilton, Kresson, Osage and Signal Hill Schools.
- d. Consider reconfiguring administrative and educational space.

**D. Construction Cost Estimate:**

Preliminary construction cost estimates will be prepared for the options noted above.

**Part III: FEE SCHEDULE** (total fee for the above scope is estimated NTE \$25,000)

**Hourly rates** (billed bimonthly in ¼ hour increments)

Principal	\$ 170.00
Project Manager / Designer	\$ 95.00
Administrative	\$59.00
Consulting Engineers	Cost + 20%

**Reimbursable Expenses**

Prints	\$12/ ea.
Travel	N/C

**Part IV: EXCLUDED SERVICES**

- A. The following services have been excluded from this scope of work
  - 1. HAZMAT testing or remediation
  - 2. Transportation redistricting feasibility
  - 3. Traffic impact studies, staffing or operating expenses
  - 4. Permit, agency approval applications & fees

**Part VI: ASSUMPTIONS**

This proposal assumes that we will have access to hard or digital copies of the site and building plans.

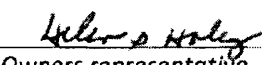
Thank you for the opportunity to assist the Board with their decision making process.

If you would like us to proceed in accordance with these terms and conditions, please sign in the space provided below and return one copy.

Sincerely,

**RADEY ASSOCIATES ARCHITECTS**

  
 \_\_\_\_\_  
 Frank H. Radey, AIA, LEEDap                      Date

                      10/31/19  
 \_\_\_\_\_  
 Owners representative                      Date

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Sincerely,

**RADEY ASSOCIATES ARCHITECTS**

\_\_\_\_\_  
Frank H. Radey, AIA, LEEDap

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owners representative

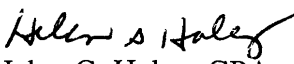
\_\_\_\_\_  
Date

XXII. ADJOURNMENT

Motion by Mr. Karpf, seconded by Mrs. Dunleavy, to approve adjourning the meeting at 9:13 p.m.

Motion carried unanimously.

Respectfully submitted,

  
Helen G. Haley, CPA  
Business Administrator/Board Secretary

HGH:lms  
10-31-19